

**Mississippi State University Staff  
Council Meeting Minutes**

December 12, 2018 @ 10:30 a.m.  
Sanderson Center Conference Room

**ATTENDANCE: (P) = Present (A) = Absent**

P Amy Adkerson*	A Savannah Greenlee	A Yvett Roby
A Caleb Alford	A Nathan Gregory*	A Anna Sparks
A Heather Andrews*	A Crisler Herndon	A Leigh Stewart
A Zac Ashmore	P Jan High	A Jessica Thornton
P Amanda Baine	P Angela Hill	P Jason Townsend*
P Susan Brooks*	P Kelly LaSalle	A Ronnie White
P Julie Burt	A Paul McKinney	P Tiffney Williams
A Scott Cagle	P Suzanne Parker	P Lynn Wyman
P Austin Dillard	A Kenner Patton	
P Tamara Gibson	P Chris Pulliam	
P Steph Green	P Mashala Pulliam	<i>*Executive Board</i>

**APPROVAL OF MINUTES:** The minutes from the November 2018 meeting were approved. Motion to approve by Chris Pulliam and seconded by Jan High.

**FINANCE REPORT:** The November financial reports were reviewed. MSU balance was \$16,854.32 and Foundation balance was \$13,288.78. The Scholarship fund currently shows \$32,181.12. Motion to approve by Tamara Gibson and seconded by Lynn Wyman.

**Guest Speaker:** Dr. David Shaw, Vice President for Research and Economic Development, spoke to the group this month about the impact research has on the university. One half of all research funding in the state comes to MSU. He discussed topics including MSU standings in various national rankings reports, the statewide impact the university's research has, the importance of interdisciplinary relationships among our researchers on campus, and the priorities for strategic investment in the future.

Staff Council enjoyed a Christmas lunch catered by Oby's while reports were being given. Some members participated in a gift exchange at the conclusion of the meeting.

**CHAIR'S REPORT (Susan Brooks)**

**The Alumni Association National Board** – National meeting is scheduled for March 1-2, 2019. Ms. Brooks has a scheduling conflict, so Ms. Andrews will attend the meeting on March 1.

**Blue Cross & Blue Shield of MS Foundation** – nothing new to report.

**The Faculty Housing Appeals Committee** – Two requests for housing extensions were granted. Committee is revising the policy on pet deposits to exclude service animals.

**Faculty Senate** – no report

**Information Technology Council** – Tamara Gibson was scheduled to attend the Dec. 4 meeting on behalf of staff council. 10,913 students have now enrolled in DUO.

**Master Plan and Develop Advisory Committee** – October 11 and November 8 meetings were canceled.

**Next meeting is scheduled for December 14.**

**President’s Committee on Planning** – No meeting in November.

**President’s Executive Council** – On Nov. 26 council met and reviewed nine different OPs and AOPs. These included OP 1.13, OP 03.04, OP 01.27, OP 56.08, OP 61.07, AOP 10.15, AOP 12.11, AOP 12.26, and AOP 13.01. Next meeting is scheduled for Jan. 28.

#### **VICE CHAIR/ EVENT COMMITTEE REPORT (Jason Townsend)**

A Spring event to kickoff the semester will be planned for Jan. 17 at Barnes & Noble during the lunch hour. It will have a health focus and be sponsored by the Sanderson Center. The idea is to have a Health & Wellness table set up, as well as to possibly offer discounts or special activities at the Sanderson.

Staff Appreciation Week will continue the health theme. We will develop daily events that require little man-power from SC.

Patricia Heflin, Lynn Spruill, and Joe Moorhead are scheduled to be the spring speakers.

#### **POLICIES AND PROCEDURES COMMITTEE (Heather Andrews)**

- No updates

#### **COMMUNICATIONS COMMITTEE (Nathan Gregory)**

- The Twitter handle for SC will be @msstate\_staff. We will go live in January on Twitter.

#### **AWARDS & SCHOLARSHIPS COMMITTEE (Amy Adkerson)**

- 36 applications have been submitted for the scholarship. Applications will be distributed to the scholarship committee for review and winners will be announced in January.

#### **ONGOING BUSINESS**

- Support Staff Conference – Event has been approved for December 2019. Tamara, as past SC chair, will help chair the event, which will be held in Old Main. University administration will provide \$15,000 seed money. We will provide a live feed of the event to our off-campus locations.

Zacharias Staff Awards Review – ad hoc committee Met Dec. 4. No additional report given.

Staff Satisfaction Survey Subcommittee - No report

Salvation Army Red Kettle Campaign - 12 Council members participated in ringing the bell at

two locations over two days.

**NEW BUSINESS** – no new business was mentioned.

**STANDING COMMITTEE REPORTS**

Athletic Council – no report

Calendar Committee – no meeting

Community Engagement Committee – met Dec. 4. Carnegie application is due April 15.

Conflict of Interest – no meeting

Dining Advisory Committee – new Mediterranean option coming to Union Food Court. All options on campus are being reviewed.

Employee Benefits Committee - no meeting

Health and Wellness – no report

Instructional Technology Advisory Committee – no meeting

Parking and Traffic Regulations Committee- no report

Performing Arts Committee – no meeting.

President's Commission on Status of Minorities – Diversity Conference Jan. 31 – Feb 1. Committee meeting twice a month until conference.

President's Commission on Status of Women – no report

Recreational Advisory Committee – no meeting. Next meeting scheduled for March.

Satisfactory Academic Progress Committee – Spring appeals are underway.

Special Events and Game Day Committee – no report

Sustainability Committee – no report

Traffic Appeals Committee – no report

Work Life Balance Committee – met Dec. 10. Approved a window cling for DawgPerks participating vendors. Recruiting additional businesses. Plan to announce to MSU staff in Spring. Work-life balance is live on Instagram and Twitter - @msuworklifebalance

**Meeting adjourned. Next scheduled meeting:** Wednesday, January 9, 2019.

Respectfully submitted,  
Amy Adkerson, Staff Council Secretary