General Meeting Minutes

Date: May 14, 2025

Time: 10:30 AM

Location: 301 Research Blvd

Darrell Banks A

Sophia Barnett P

Dominique Belcher P

Joni Branning A

Lateshia Butler P

Jason Cory P

Lisa Dye P

Cambrie Frizzell P

Hunter Goodson P

Tiffanie Hancock P

Orly Hardin P

Libbi Havelin P

Courtney Headley P

Timothy Hopkins P

Hannah Howell A

Melissa Inmon A

Veronika Jelinkova P

Ogorchukwu Johnson P

Kelly LaSalle A

Matthew Mackey P

Summer Mord P

Samantha Nall P

Ty Nichols P

Ashley Patterson A

Addison Patrick P

Jessica Rahim P

Cindy Ratcliff P

Chantel Solis-McCoy A

Elizabeth Standley P

John Michael VanHorn P

Catherine Williams P

1. **APPROVAL OF APRIL MINUTES** For a motion to approve the April minutes, Matt suggested a minor edit and provided the first. Lisa provided the second. The motion passed unanimously, and minutes were adopted. The minutes were updated per suggested edit.
2. **APPROVAL OF APRIL FINANCIALS** For a motion to approve the April financials, Sophia provided the 1st and Elizabeth the 2nd. The motion passed unanimously, and financials were adopted.
3. **COMMITTEE REPORTS** 
   1. Chair – Jason Cory – reported.

* Master Plan and Develop Advisory Committee – did not meet.
* Alumni Association National Board – did not meet.
* President’s Executive Council – did meet on April 28, 1.30pm. Prior to that Jason shared the policies with SC for review.

Policies that passed include: AOP 13.03, OP 91.352 and OP 79.06. The AOP 11.05 was rescinded. The policies that had the language updated include OP 03.02, OP 03.03 and OP 03.04.

* Faculty Senate – met.

Policy AOP 12.09 was acted on. AOP 13.05 will require complete rewrite. New officers were elected. There was a suggestion to expand a student course survey to 10 questions.

* Standing Committee Review Board – did not meet.
* Conflict of Interest Committee – did not meet.

* 1. Vice-Chair – Cambrie Frizzell – reported, no updates.
* Faculty Housing Appeals Committee
  1. Events Committee Chair – Libbi Havelin and Ogo Johnson – reported.
     + Staff Appreciation Day (SAD) – will be held at the Junction on May 23d, the weather report looks good.

SAD assignments were passed around to sign up to serve. All SC members will meet at 7.30am on the 23d to set up.

After coordinating with the Event Services, the walkthrough has been scheduled on May 19, 9am. Lisa will coordinate the shopping for the draw prizes sometime after the 19th Bags to place the prizes in will be ordered. ITS helped set up QR code for the door prizes. The ZA plaques order has been placed. $8,000 food budget has been confirmed. Food will be ordered from Aramark. T-shirts were delivered on the 12th. T-shirt pick up location is today at the DAFVM Breezeway with 2 time slots available during the day, one in the morning and one in the afternoon.

46 businesses have been contacted for donations with 27 agreed to donate. The volunteers have been contacted.

Storage space at the Lloyd Ricks building has been reserved for the whole week. There will be a SC tent to sell our items during the event. All planning and preparations are going well.

* Graduating Staff Recognition – all graduated staff will be recognized on the main Staff Council website.

* 1. Policies and Procedures Committee Chair – Matthew Mackey, no updates.
* Staff Council By-laws/Constitution
  1. Communications Committee Chair – Dominique Belcher – reported. The first email about SAD electronic tickets will go out on Monday. Then, on Thursday a second email will be sent out to remind people to download their SAD electronic ticket.
* BullyWatch – a new image to use for logo was proposed. A gift card was given to the winner.
* Newsletter – can be continued to be improved on content.
* Website, Facebook, Twitter – FB link was broken so the URL identifier was changed.
  1. Awards & Scholarships Committee Chair – Veronika Jelinkova – reported.
* Spring Awards – Spring scholarship opportunity for staff was announced in campus wide email that went out. Application was open for a full week of April 24-30. There were 23 applicants, 21 of which were eligible for random draw based on 2 criteria posted on SC website (must be an employee and must be currently enrolled in a class this semester). Four winners were randomly selected from the application pool. They were notified and their awards, at $300 each, was processed through the Foundation and posted on their student accounts.
* Department Donations/Fundraisers

1. **Ongoing Business** - none
2. **New Business** – none

**11:41 AM Adjourned**

Next scheduled meeting: June 11, 2025

**University Committee Assignments 2024-2025**

**University Committee** **Staff Council Representative (Backup)**

Athletic Council – had a last meeting of the semester. There was a presentation on how to connect with

former athletes. Lateshia Butler (Lisa Dye)

Calendar Committee – there was an email about some changes in the calendar.

Courtney Headley (Jessica Rahim)

Dining Advisory Committee\*- did meet. Went over the recent changes, and committee members went on a tour.

Cafeteria is now Food Hall. Sophia Barnett (Orly Hardin)

Employee Benefits Committee – no meeting. Cindy Ratcliff (Orly Hardin)

Health and Wellness – no meeting Timothy Hopkins (Darrell Banks)

Inclusive Excellence Leadership – Ogo said there was a presentation from legal.

Darrell Banks (Tiffanie Hancock)

Instructional Technology Advisory Committee – met on April 15. Provided a final report with

recommendations for the provost. Lisa Dye (Catherine Williams)

Parking and Traffic Regulations Committee – Elizabeth reported on upcoming changes in parking.

Elizabeth Standley (Addison Patrick)

Performing Arts Committee – there was a Lyceum Series related email.

Summer Mord (Samantha Nall)

Recreation Advisory Committee – no meeting. Catherine Williams (Sophia Barnett)

Satisfactory Academic Progress Committee\* Joni Branning (John Michael VanHorn)

Special Events & Game Day – no meeting. John Michael VanHorn (Summer Mord)

Sustainability Committee Chantel Solis-McCoy (Ty Nichols)

Traffic Appeals Committee – there were 25 appeals. Melissa Inmon (Hunter Goodson)

University Workplace Safety Committee Matthew Mackey

Work-Life Balance Committee Ashley Patterson (Hannah Howell)

  \**not an official university standing committee*

**Staff Council Committee Assignments 2024-2025**

**Communications Committee**

Dominique Belcher – CHAIR

Hunter Goodson

Tiffanie Hancock

Courtney Headley

Melissa Inmon

Ty Nichols

**Policies and Procedures Committee**

Matthew Mackey – CHAIR

Orly Hardin

Summer Mord

Samantha Nall

Ashley Patterson

Jessica Rahim

**Awards & Scholarships Committee**

Veronika Jelinkova – CHAIR

Joni Branning

Lateshia Butler

Hannah Howell

Addison Patrick

Elizabeth Standley

**Events Committee**

Libbi Havelin – CO-CHAIR

Ogo Johnson – CO-CHAIR

Darrell Banks

Sophia Barnett

Lisa Dye

Timothy Hopkins

Cindy Ratcliff

Chantel Solis-McCoy

John Michael VanHorn

Catherine Williams