General Meeting Minutes

Date: January 8, 2025

Time: 10:30 AM

Location: The HUB

Darrell Banks A

Sophia Barnett A

Dominique Belcher P

Joni Branning A

Lateshia Butler P

Jason Cory P

Lisa Dye P

Cambrie Frizzell P

Hunter Goodson A

Tiffanie Hancock P

Orly Hardin P

Libbi Havelin P

Courtney Headley P

Timothy Hopkins A

Hannah Howell P

Melissa Inmon A

Veronika Jelinkova P

Ogorchukwu Johnson A

Kelly LaSalle P

Matthew Mackey A

Summer Mord P

Samantha Nall P

Ty Nichols P

Ashley Patterson P

Addison Patrick A

Jessica Rahim P

Cindy Ratcliff P

Chantel Solis-McCoy A

Elizabeth Standley P

John Michael VanHorn A

Catherine Williams P

1. **APPROVAL OF DECEMBER MINUTES** For a motion to approve the December minutes, Elizabeth provided the first and Cambrie the second. The motion passed unanimously, and minutes were adopted.
2. **APPROVAL OF DECEMBER FINANCIALS** For a motion to approve the December financials, Libbi provided the 1st and Catherine the 2nd. The motion passed unanimously, and financials were adopted.
3. **COMMITTEE REPORTS**
	1. Chair – Jason Cory – reported, none of the committees have met.

Jason thanked all SC members for volunteering and shared positive feedback that was received so far from the survey that was sent to attendees of the Staff Development Conference held in December.

* Master Plan and Develop Advisory Committee
* Alumni Association National Board
* President’s Executive Council
* Faculty Senate
* Standing Committee Review Board – Elizabeth asked if there was an update about this committee work. Jason will ask if they got any feedback from the administration. Every 3 years any committee should be examined.
* Conflict of Interest Committee

* 1. Vice-Chair – Cambrie Frizzell
* Faculty Housing Appeals Committee – nothing to report.
	1. Events Committee Chair – Libbi Havelin and Ogo Johnson
		+ Staff Appreciation Day (SAD) – Libbi reported the committee has started planning for SAD. They will confirm the president’s availability for Zacharias Awards on May 23d.

The sweatshirts and rain jackets were distributed on December 9 at the Memorial Hall, but there are 12 sweatshirts that still need to be picked up. 11 jackets are left to be sold.

* 1. Policies and Procedures Committee Chair – Matthew Mackey, no report due to absence.
* Staff Council By-laws/Constitution
* Teaching Staff Policy
	1. Communications Committee Chair – Dominique Belcher – reported. A save the date for SAD email will be sent out.
* BullyWatch – there were 4 nominees to vote on.
* Newsletter – will include information on T-shirt design competition.
* Website, Facebook, Twitter – the photos from SDC will be posted on the website gallery.
	1. Awards & Scholarships Committee Chair – Veronika Jelinkova – reported, no updates.
* Spring Awards – will be announced later in the semester.
* Department Donations/Fundraisers
1. **Ongoing Business**
	1. Staff Development Conference Survey – the conference was held on December 17 at the Old Main. Survey is out right now, and we have received 149 responses. An update email will be sent out to extend the timeline to participate.
2. **New Business** – none

 **10:59 AM Adjourned**

 Next scheduled meeting: February 12, 2025

**University Committee Assignments 2024-2025**

**University Committee** **Staff Council Representative (Backup)**

Athletic Council – Lisa – meeting today at 1pm. Lateshia Butler (Lisa Dye)

Calendar Committee – no meeting Courtney Headley (Jessica Rahim)

Dining Advisory Committee\* Sophia Barnett (Orly Hardin)

Employee Benefits Committee – no meeting. Cindy Ratcliff (Orly Hardin)

Health and Wellness Timothy Hopkins (Darrell Banks)

Inclusive Excellence Leadership Darrell Banks (Tiffanie Hancock)

Instructional Technology Advisory Committee – have Lisa Dye (Catherine Williams)

a meeting next week.

Parking and Traffic Regulations Committee – no meeting. Elizabeth Standley (Addison Patrick)

Performing Arts Committee – no meeting. Summer Mord (Samantha Nall)

Recreation Advisory Committee – no meeting. Catherine Williams (Sophia Barnett)

Satisfactory Academic Progress Committee\* - Joni Joni Branning (John Michael VanHorn)

reported, sent 2 batches of students, 3d will be completed tomorrow.

Special Events & Game Day John Michael VanHorn (Summer Mord)

Sustainability Committee – Ty doesn’t know if Chantel Solis-McCoy (Ty Nichols)

they met. Students are running the office, and the committee is active.

Traffic Appeals Committee Melissa Inmon (Hunter Goodson)

 Work-Life Balance Committee – no updates. Ashley Patterson (Hannah Howell)

\**not an official university standing committee*

 **Staff Council Committee Assignments 2024-2025**

**Communications Committee**

Dominique Belcher – CHAIR

Hunter Goodson

Tiffanie Hancock

Courtney Headley

Melissa Inmon

Ty Nichols

**Policies and Procedures Committee**

Matthew Mackey – CHAIR

Orly Hardin

Summer Mord

Samantha Nall

Ashley Patterson

Jessica Rahim

**Awards & Scholarships Committee**

Veronika Jelinkova – CHAIR

Joni Branning

Lateshia Butler

Hannah Howell

Addison Patrick

Elizabeth Standley

**Events Committee**

Libbi Havelin – CO-CHAIR

Ogo Johnson – CO-CHAIR

Darrell Banks

Sophia Barnett

Lisa Dye

Timothy Hopkins

Cindy Ratcliff

Chantel Solis-McCoy

John Michael VanHorn

Catherine Williams