General Meeting Minutes

Date: February 12, 2025

Time: 10:30 AM

Location: 301 Research Blvd.

Darrell Banks A

Sophia Barnett A

Dominique Belcher A

Joni Branning P

Lateshia Butler A

Jason Cory P

Lisa Dye A

Cambrie Frizzell P

Hunter Goodson P

Tiffanie Hancock A

Orly Hardin P

Libbi Havelin P

Courtney Headley P

Timothy Hopkins P

Hannah Howell P

Melissa Inmon P

Veronika Jelinkova P

Ogorchukwu Johnson P

Kelly LaSalle P

Matthew Mackey P

Summer Mord P

Samantha Nall P

Ty Nichols P

Ashley Patterson P

Addison Patrick P

Jessica Rahim P

Cindy Ratcliff P

Chantel Solis-McCoy A

Elizabeth Standley A

John Michael VanHorn P

Catherine Williams A

1. **APPROVAL OF JANUARY MINUTES** For a motion to approve the January minutes, Cindy provided the first and Matt the second. The motion passed unanimously, and minutes were adopted.
2. **APPROVAL OF JANUARY FINANCIALS** For a motion to approve the January financials, Cindy provided the 1st and Libbi the 2nd. The motion passed unanimously, and financials were adopted.
3. **COMMITTEE REPORTS** 
   1. Chair – Jason Cory – reported. A committee consisting of “rolling off” members will be formed to seek new nominations for Staff Council. Jason will reach out to Vice Presidents to ask for nominations.

* Master Plan and Develop Advisory Committee – did not meet.
* Alumni Association National Board – will be meeting shortly.
* President’s Executive Council – has not met.
* Faculty Senate – met on January 17. There were presentations from Dr. Jackson and Dr. Shaw. The work life balance committee will be reengaging. They had some promotion and tenure handbook updates. Addressed how members going on sabbatical are going to be replaced; explicitly stating an election will be required in the future. There was also a report on AOP 13.03 – courses in the syllabi must be reviewed every 5 years. There was a statement to IHL about protection of academic freedom that was addressed and a request for formalized dual career hiring program to codify spousal hire among other things.
* Standing Committee Review Board – did not meet.
* Conflict of Interest Committee – did meet. Management plan was developed to mitigate a conflict of interest of a faculty member who owns a business. Another conflict-of-interest case meeting is scheduled.

* 1. Vice-Chair – Cambrie Frizzell
* Faculty Housing Appeals Committee – no meeting.
  1. Events Committee Chair – Libbi Havelin and Ogo Johnson – reported, committee met on Monday.

Kelly shared an email with SC members to sign up for SAD subcommittees duties to determine who is doing what so details can be developed. Information and ideas will be debated on Teams.

* + - Staff Appreciation Day (SAD) – will be held at the Junction on May 23d, which has been verified with Dr. Keenum’s office.

Libbi said the main discussion was focused on food choices. Also, ITS has been contacted to update the website, QR code, and wipe out the old form.

A separate email will be sent out for a t-shirt design contest, which was already announced previously in the newsletter. John Michael reached out about a backup plan. Hump is not an option due to SHS graduation that day. East side of the football stadium should be an alternative location in case of inclement weather. Lisa is handling the donations. We are hoping for the photobooth sponsorship from the NSPARC again this year.

* Graduating Staff Recognition – Ogo said the idea is to feature all graduated staff on the main Staff Council website, which should be updated yearly with a list of graduates obtained from HR for accuracy.

* 1. Policies and Procedures Committee Chair – Matthew Mackey, reported.
* Staff Council By-laws/Constitution – the committee looked at the bylaws and constitution, all documents are available on Teams for everyone to review before the vote.
* Teaching Staff Policy – no updates.
  1. Communications Committee Chair – Dominique Belcher – absent, Melissa reported. A save the date for SAD will be shared with the campus community.
* BullyWatch – there were 5 nominees to vote on. A gift card will be delivered to the previous winner.
* Newsletter – will be coming out early in March and will include information on annual Starkville Stride challenge event.
* Website, Facebook, Twitter – a request for improving website design and information consolidation was sent out to ITS.
  1. Awards & Scholarships Committee Chair – Veronika Jelinkova – reported.
* Spring Awards – will be announced later in the semester.
* Department Donations/Fundraisers – Kelly moved $968 from Fall sales toward SC scholarship award fund.

1. **Ongoing Business**
   1. Staff Development Conference Survey – results will be put on Teams.
2. **New Business** – none.

**11:11 AM Adjourned**

Next scheduled meeting: March 19, 2025, at the HUB.

**University Committee Assignments 2024-2025**

**University Committee** **Staff Council Representative (Backup)**

Athletic Council – Lisa – no meeting. Lateshia Butler (Lisa Dye)

Calendar Committee – no meeting. Courtney Headley (Jessica Rahim)

Dining Advisory Committee\*- no meeting. Sophia Barnett (Orly Hardin)

Employee Benefits Committee – did have a meeting. Cindy Ratcliff (Orly Hardin)

Regular health insurance 5% premium increase, deductible increased to $3300. Aflac is introducing some changes from an individual policy to a group policy. Survey went out to everybody.

Health and Wellness – no meeting. Timothy Hopkins (Darrell Banks)

Inclusive Excellence Leadership Darrell Banks (Tiffanie Hancock)

Instructional Technology Advisory Committee Lisa Dye (Catherine Williams)

Parking and Traffic Regulations Committee Elizabeth Standley (Addison Patrick)

Performing Arts Committee – did meet, looked at

the artists. Summer Mord (Samantha Nall)

Recreation Advisory Committee Catherine Williams (Sophia Barnett)

Satisfactory Academic Progress Committee\* - went Joni Branning (John Michael VanHorn)

through 7 batches of students, cast the vote.

Special Events & Game Day – no meeting. John Michael VanHorn (Summer Mord)

Sustainability Committee Chantel Solis-McCoy (Ty Nichols)

Traffic Appeals Committee – had 34 appeals. Melissa Inmon (Hunter Goodson)

University Workplace Safety Committee – still gathering Matthew Mackey

people.

Work-Life Balance Committee – no update. Ashley Patterson (Hannah Howell)

\**not an official university standing committee*

**Staff Council Committee Assignments 2024-2025**

**Communications Committee**

Dominique Belcher – CHAIR

Hunter Goodson

Tiffanie Hancock

Courtney Headley

Melissa Inmon

Ty Nichols

**Policies and Procedures Committee**

Matthew Mackey – CHAIR

Orly Hardin

Summer Mord

Samantha Nall

Ashley Patterson

Jessica Rahim

**Awards & Scholarships Committee**

Veronika Jelinkova – CHAIR

Joni Branning

Lateshia Butler

Hannah Howell

Addison Patrick

Elizabeth Standley

**Events Committee**

Libbi Havelin – CO-CHAIR

Ogo Johnson – CO-CHAIR

Darrell Banks

Sophia Barnett

Lisa Dye

Timothy Hopkins

Cindy Ratcliff

Chantel Solis-McCoy

John Michael VanHorn

Catherine Williams