



General Council Meeting Agenda

Date: February 9, 2022
Time: 10:30 AM

Location: Sanderson Center
Conference Room and WebEx

Arterberry Latara **P**
Ashmore Zac **A**
Belcher Dominique **P**
Boyett Nicole **P-WebEx**
Burt Julie **A**
Butler Lateshia **P-WebEx**
Chesser Melanie **P-WebEx**
Corban Katie **P-WebEx**
Cory Jason **P**
DeLoach Cindy **A**
Dye Lisa **P**

Guess Jeffrey **A**
Havelin Libbi **P**
Inmon Melissa **P**
Jelinkova Veronika **P**
Lasalle Kelly **A**
McAdory Jim **A**
Moody Sarah **P**
Mord Summer **P**
Northcutt Jessica **A**
Palmer Elizabeth **P-WebEx**
Parker Suzanne **A**

Patton Kenner **A**
Ramsey Jordan **P WebEx**
Standley Elizabeth **P**
Stevens Cristi **P**
Vanhorn John Michael **P**
Webb Anna **P**
White Ronnie **P**
Williams Catherine **P**
Wilson Nancy **A**
Wyman Lynn **P**

- 1. APPROVAL OF JANUARY MINUTES:** Cristi Stevens made the motion to approve the January minutes with Lynn Wyman providing the second. The motion passed unanimously.
- 2. APPROVAL OF JANUARY FINANCIALS:** Jason Cory made the motion to approve the January minutes with Melissa Inman providing the second. The motion passed unanimously.
- 3. COMMITTEE REPORTS**
 - a) Chair – Anna Webb**
 - Master Plan and Develop Advisory Committee: no meeting
 - Alumni Association National Board: no meeting
 - Faculty Housing Appeals Committee : one appeal
 - President’s Executive Council: The meeting was extremely short and simply to approve a motion discussed earlier.
 - Climate Work Study Group: MSU is conducting an institutional climate survey with the assistance of a third party to identify the strengths and weaknesses for inclusion on campus. If you receive an invitation from President Keenum to complete this survey, please do so completely and honestly. This survey will include many different cross sections of campus.

b) Vice-Chair – Jason Cory

- Faculty Senate: The senate has found a way to allow remote attendance in meetings without changing the bylaws permanently, but instead by suspending the bylaw at each meeting. Dean Travis presented the benefits to attending the meetings in person. One policy concerning undergraduate university scholarships was discussed, however it was returned to committee. Two AOPs were addressed (1212 and 1306).
- President's Committee on Planning: no meeting
- Information Technology Council: The new firewall has brought to attention that two issues with remotely accessing computers on campus need addressing. First, the software to facilitate remote connections should be procured properly. Second, this process should have two-factor authentication. ITS does not currently have the work force to address all of the desired projects currently. With the new workflow process, if the job takes under 40 hours to complete it will still go through the ticket system. If it takes longer than 40 hours, it will be classified as a project and need forms completed and meetings with ITS.
- Blue Cross & Blue Shield of MS Foundation: no meeting

c) Events Committee Chair – Cristi Stevens

- Staff Appreciation Day – May 20th
- A group met with Bubba Forrester to walk around The Junction and get a plan for a new layout. The proposed sketch layout was sent to everyone via email.
- All activities will pause during the Zacharias Presentation so that it can be a focal point.
- All food is ordered with the exception of popcorn and the second snow cone vendor. A vegetarian option will be available with RSVP.
- T-shirt designs are due by Friday. Currently, there are approximately 15 submissions. The committee will meet and narrow to 3-5 choices. This will then be pushed campus-wide for a vote.
- Bully may be able to come but it will be a last minute decision based on the weather.

- o All members should begin reaching out to businesses for donations. A letter will be sent to the Deans, Directors, and Department Heads for donations as well. Please remember that if you get food truck gift cards that the businesses easily advertise their locations.
 - o Newell-Grissom will be the alternate rain location.
- d) Policies and Procedures Committee Chair – Lynn Wyman**
- MSU Staff Survey: The staff survey results are back and will be sent out to the full committee by Kelly soon. A summary will be put on the website once any identifiers are removed.
 - Dr. Zant and Dr. Shaw were impressed with the survey.
- e) Communications Committee Chair – John Michael VanHorn**
- BullyWatch- Everyone needs to push this for nominations. It was suggested to have a gift card or a better “prize” to hand out.
 - Newsletter
 - Website, Facebook, Twitter
 - Staff App. Day: T-shirt designs are being submitted and currently there are 15 entries. The deadline is Friday.
- f) Awards & Scholarships Committee Chair – Elizabeth Standley**
- Rubric Updates
 - Department Donations/Fundraiser
 - Fall and Spring Awards: The committee is meeting to find a way to better evaluate the applications. The spring application will go live soon after this process and another round will be during the summer.

4. Ongoing Business

a) New Member Nominations

- a) Interviews scheduled for 2/15/22 (2 interviews)-Student Affairs**

b) New Officer Nominations

- a) Nomination Committee (members rolling off) - Excel Spreadsheet.**
Anna has sent emails to those rolling off concerning agreeing to serve a

second term. She has heard from all but two individuals.

b) New Member Nominations

5. New Business

a) Climate Work Study Group- Addressed under the Chair report.

NEXT STAFF COUNCIL MEETING: Wednesday, March 9th, 10:30am, Sanderson Center

Meeting adjourned 11:48 am

University Committee Assignments 2021-2022

University Committee

Staff Council Representatives

Athletic Council: meeting today

Ronnie White (Nicole Boyett)

Calendar Committee:

Melissa Inmon (Jim McAdory)

The calendar is finalized and an additional reading day added in the fall and spring.

Community Engagement Committee: no report

Jeffrey Guess (Lateshia Butler)

Conflict of Interest: no report

Jessica Northcutt (Melissa Inmon)

Dining Advisory Committee*: no report

Zac Ashmore (Nancy Wilson)

Employee Benefits Committee: no meeting

Melanie Chesser (Libbi Havelin)

Health and Wellness: no meeting

Jordan Ramsey (Elizabeth Palmer)

Instructional Technology Advisory Committee: no meeting Julie Burt (Dominique Belcher)

Parking and Traffic Regulations Committee: no meeting Sarah Carpenter Moody (Latara Arterberry)
The committee is drafting policy and regulations concerning bikes, electric scooters, etc. This would take place in the summer and following. These items would be banned from buildings and storage areas installed outside of dorms or other buildings. Student Affairs is already working to push these adjustments out to students. The committee will have a presentation from a third party such as Bird to explore this service.

Performing Arts Committee:

Suzanne Parker (Veronika Jelinkova)

The performance list for next year is being narrowed down. This will be the 75th anniversary for the Lyceum Series. The next performances will be Feb. 15th and 24th.

Recreation Advisory Committee: no meeting

Catherine Williams (Jordan Ramsey)

Satisfactory Academic Progress Committee*:

(Cindy DeLoach)

There are 6-8 appeals currently in process.

Special Events & Game Day: no meeting

Ronnie White (Sarah Carpenter Moody)

Sustainability Committee: no meeting

Kenner Patton (Catherine Williams)

Traffic Appeals Committee:

Veronika Jelinkova (Lisa Dye)

There were 5 appeals in January and another 5 so far in February.

Work-Life Balance Committee: no meeting

Julie Burt (Summer Mord)

**not an official university standing committee*

Staff Council Committee Assignments 2021-2022

Communications Committee

John Michael VanHorn – CHAIR

Jeffrey Guess

Dominique Belcher

Nicole Boyett

Sarah Carpenter Moody

Suzanne Parker

Cindy DeLoach

Policies and Procedures Committee

Lynn Wyman – CHAIR

Ronnie White

Latara Arterberry

Melanie Chesser

Nancy Wilson

Jim McAdory

Awards & Scholarships Committee

Elizabeth Standley – CHAIR

Veronika Jelinkova

Lateshia Butler

Elizabeth Palmer

Kenner Patton

Jordan Ramsey

Events Committee

Cristi Stevens – CHAIR

Julie Burt

Jessica Northcutt

Cedric Gathings

Lisa Dye

Libbi Havelin

Melissa Inmon

Zac Ashmore

Catherine Williams

Katie Corban