

**Mississippi State University**  
**Staff Council**  
September 11, 2013  
10:30 a.m.

**Present:** Susan Brooks, Mary Dikes, Sherry Fisackerly, Penny French, Tamara Gibson, Kenneth Graves, Shauncey Hill, Jane Lewis, Marc Measells, Jenna Mosley, Mandy Netadj, Jessica Northcutt, Linda Babcock, Natalie Ray, Toni Roberson, Cade Smith, Faye Smith, Bekah Sparks, Angela Waller, Alex Washington, Dan Whatley.

**Other Present:** Casey Finch

**Absent:** Amy Burchfield, Ann Carr, Lisa Hearn, Sharon Hewlett, Adrienne Washington

### **APPROVAL OF MINUTES**

Minutes from the September 3, 2013 meeting were approved as submitted.

### **FINANCIAL REPORT**

Financial report will be settled by the end of September. The financial report was approved as submitted.

### **CHAIR'S REPORT**

- **Executive Council** – met August 26, 2013
  - ❖ MSU I.D. Cards – Policy OP 30.06 discussed concerns about the wording. Some departments had been printing their own ID cards and want to put this policy into effect so there would be 1 standard ID card for the university.
  - ❖ Promotion & Tenure new guidelines will remain with the old policy until May 16, 2014.
  - ❖ Strategic Plan score card for SACS review goals and approve new layouts.
  - ❖ The new Bull ring in the Union is back. The history behind this area was where people would meet up and shoot the bull. The dedication ceremony will take place at Nov. 16, 2013 Alabama game.
- **Faculty and Staff housing Appeals – Have not met**
- **Information Technology Council**
  - ❖ Phishing Scam took place was the same one used here as at another University. They have the same system we use. My Courses was hacked. Hackers are getting smarter. It was a network issue. Stop Spam says you can go in and change you level or black list a particular email. Novell GroupWise migration will be February 1 for the entire university. Microsoft will no longer support.
- **Master Planning**
  - ❖ The Bike rules on campus. Bikes are allowed on sidewalks; discussed dismount locations. More bike racks needed.
  - ❖ Fresh food bids were discussed.
  - ❖ Campus way funding.
  - ❖ Aiken Village task force.
  - ❖ The Bullring brought back.

- ❖ Chad Lake walking path project.
- ❖ Classroom/parking garage advertising in October beginning Christmas.
- ❖ Lee Hall renovation – March & June.
- ❖ Stadium expansion.
- ❖ Campus traffic – more stop signs & widen traffic lanes.
- **President’s Committee on Planning – Has not met**

## STANDING COMMITTEE REPORTS

**Athletics Committee** – met about a compliance issue.

Athletic Council – August 21, 2013

1. Discussed the MSU Infractions case (M385).
  - a. MSU will have two years of probation to serve (June 7, 2013 – June 6, 2015).
    - i. However, we will be on the repeat offender list for the next 5 years. This part of the probation affects all sports, not just football.
  - b. During the first two SEC home games, no recruits are allowed (LSU and Kentucky games).
  - c. This case centered around one booster and one recruit. It could have been avoided if a staff member had told the compliance officer they thought a booster was contacting a recruit.
2. Athletic Review for 2012-2013
  - a. 113 student athletes were placed on SEC honor role
  - b. 2 indoor national track titles
  - c. Softball made NCAA Tournament for the 2<sup>nd</sup> year in a row
  - d. Women’s gold played for a National Championship
  - e. Baseball played for a National Championship
3. Athletic Director’s Report
  - a. 11,000 student tickets available for football
  - b. Alabama took all 7,000 tickets set aside for visitors, Ole Miss took 5,000 of 7,000 and LSU took 5,000 of 7,000
  - c. Sold out season; only single ticket sales available
  - d. Stadium Construction Update:
    - i. Currently lost about 800 student seats from last year. Band was asked to sit closer together; folding chairs to be set up on west side; two sections available in top deck.
    - ii. The number of gates will be reduced, but they will open 3 hours ahead of game time
    - iii. AT&T installed a new antenna in the stadium to increase reception
  - e. Stadium Reseating:
    - i. Next spring, they will reseat the entire stadium one time. Everyone will pick new seats. They will look at the ranking of the Bulldog Club points on April 1, 2014 to decide order and priority.
    - ii. Reseating will happen like basketball seating. Looking at having a virtual stadium where you click on the seat and you can see the actual view.
    - iii. Faculty seating will stay the same.
  - f. Cracks on varsity tennis courts. On September 1 they will demolish courts and completely rebuild them.
  - g. 2014 Football schedule was released today

- i. 7 home games
- ii. No Thursday game
- h. August 21, 2014, the SEC Network will launch

**Calendar Committee** – met and discussed some dates.

**Community Engagement Committee** – has not met.

**Conflict of Interest** – has not met.

**Dining Advisory Committee** – Emails have back and forth about changing in openings and closings. Perry closing and opening in conjunction with the Resident Halls.

**Diversity Committee** – has not met.

**Efficiencies & Innovations Advisory Committee** – HRM departmental decision making information. Understanding titles; departmental level and how positions are distributed around the university.

**Employee Benefits Committee** – has not met.

**Financial Aid Appeals Committee** – Representative not present.

**Game Day** – Festivities were uneventful.

**Information Security Committee** – Representative not present.

**Information Technology Advisory Committee** – August 27, 2013 – overview of contracted black board. 4 year contract July 1. Using black board or another vendor training session.

**President's Commission on the Status of Minorities** – has not met.

**Recreation Advisory Committee** – Representative not present.

**Traffic Appeals Committee** – Representative not present.

**Traffic Policy Committee** – did not meet. Had issues that needed to be looked at, at a later time. ADA remained steadfast based on previous decisions.

**Work-Life Balance Committee** – Jessica Northcutt said they would have a meeting on Friday.

## **COUNCIL COMMITTEE REPORTS**

**Communications Committee** – talked about the newsletter, about the jacket sales, updates of officers and survey stats to be put in the newsletter and add a new segment to Spotlight employees of the divisions.

**Events Committee** – Bekah gave an updated report on the jackets. She brought one for us to look at with the Hail State logo and a sign-up sheet was sent around for volunteers to work the different times and locations to sell the jackets. She would work with Tamara to get whatever things needed to update the

website. The cost of the Jackets - \$25.00 –small to extra-large; \$27.00 – XXL and up; pre-orders available to the Vet-School, Meridian, & Animal and Dairy Science, and extension offices.

**Policy and Procedures Committee** – Met to get a handle on everything that happened last year. Tuition remission policy; full time employees attending 1 class. Review of staff compensation policy. Nepotism policy and Supervisory 360 evaluations.

**OLD BUSINESS** – none

**NEW BUSINESS - Staff** council shirts and name tags are in for new members and old members who needed them. The Door decoration contest was brought up as to whether we want to start it up again or not.

**MEETING ADJOURNED** – 11:00 a.m.

Respectfully submitted,

Toni Roberson, Staff Council Secretary  
September 11, 2013