

**Mississippi State University Staff
Council Meeting Minutes**

May 8, 2019 @ 10:30 a.m.
Sanderson Center Conference Room

ATTENDANCE: (P) = Present (A) = Absent

P - Amy Adkerson*	P - Nathan Gregory*	A - Leigh Stewart
P - Caleb Alford	A - Jan High	P - Jessica Thornton
P - Heather Andrews*	P - Angela Hill	P - Jason Townsend*
P - Zac Ashmore	P - Kelly LaSalle	P - Ronnie White
P - Amanda Baine	A - Paul McKinney	A - Tiffney Williams
P - Susan Brooks*	P - Suzanne Parker	P - Lynn Wyman
P - Julie Burt	A - Kenner Patton	
P - Austin Dillard	P - Chris Pulliam	
P - Tamara Gibson	P - Mashala Pulliam	*Executive Board
A - Stephanie Green	A - Yvett Roby	
A - Savannah Greenlee	P - Anna Sparks	

APPROVAL OF MINUTES: The minutes from the April 2019 meeting approved. Motion was made by Nathan Gregory and seconded by Jason Townsend.

FINANCE REPORT: The April financial reports were reviewed. MSU balance was \$23,822.49 and Foundation balance was \$18,832.70. The Scholarship fund currently shows \$39,966.93. Motion to approve by Lynn Wyman and seconded by Tamara Gibson.

Guest Speaker: The Council did not have a guest speaker for the May meeting due to the need to have ample time to discuss Staff Appreciation Week.

CHAIR'S REPORT (Susan Brooks)

The Alumni Association National Board – Nothing new to report.

Blue Cross & Blue Shield of MS Foundation – Nothing new to report.

The Faculty Housing Appeals Committee – One appeal approved.

Faculty Senate – No report. The Senate last met on April 12.

Information Technology Council – Met Tuesday May 7. The CIO reported on the VOIP migration, the security risk assessment, MissiON, and Blackboard transitions. There was lengthy discussion web accessibility compliance. MSU is 5 percent below the industry standard. All web content has to be available to people with disabilities. Remediation must be done on all university sites, not just those maintained by ITS. We will use a tool called Site Improve to help us pinpoint issues.

Master Plan and Develop Advisory Committee – Meeting was canceled, and a vote is being held by email on the renderings of the indoor tennis facility, Pizza Hut, Steak and Shake, as well as ongoing discussion about the signage used on the external restaurant fronts.

President's Committee on Planning – The final version of the strategic plan is now with Dr. Keenum. Staff Council members have received the document via email.

President's Executive Council – No meeting in April. Next meeting scheduled for May 27.

VICE CHAIR/ EVENT COMMITTEE REPORT (Jason Townsend)

Staff appreciation week notes

- Mailers are at Mail Services and will be arriving to staff any day. Will include 3 tickets.
- Members need to promote the Healthy U presentations within their units.
- Sanderson Juva site is closed in May, so working on a different discount.
- Members need to continue to bring in door prize donations and to promote T-shirt sales.
 - o Sales will be in the Bost breezeway May 10 and 15. Will accept Venmo.

Staff Appreciation Day notes

- David Garrway and Anthony Craven will serve as announcers.
- The relay trophy has been found.
- Donations can be stored in the Lloyd Ricks Watson conference room. Deadline to get prizes in is Wednesday, May 15.
- Meal will be catered by the MSU Meat lab. Electricians will provide power supplies in the Junction. We are still in need of drink and ice cream servers.

Zacharias Awards

- Co-chairs will meet today to tally up the scores. We will award six professional awards and one from each support class. Remaining two awards may come from any support class.

POLICIES AND PROCEDURES COMMITTEE (Heather Andrews)

- No updates on stages for advancement. PPC is talking to Darrell Easley about the feasibility of staff doing supervisor evaluations.

COMMUNICATIONS COMMITTEE (Nathan Gregory)

- Social media will be used to promote SAW and give prizes. Daily trivia, post a stream of the Healthier You chats.

AWARDS & SCHOLARSHIPS COMMITTEE (Amy Adkerson)

- Deadline for summer scholarship awards is July 5.

ONGOING BUSINESS

- Support Staff Conference – Dec. 17, 2019 in Old Main Academic Center. SC and HRM working jointly.
- Staff Satisfaction Survey Subcommittee - Should have data by June 12.

- Member nominations/interviews
 - o Candidates have been interviewed for open SC positions.
- Search Committees
 - o Provost & Executive VP – 3 on-campus interviews have been conducted.
 - o Associate Dean of the Grad School – 2 oncampus interviews were conducted in late April
 - o Chief HR Officer – Meeting May 26 to review applications. On campus interviews will be held after the new Provost is chosen.

NEW BUSINESS

Executive committee proposed wording changes to the Constitution to allow for the splitting of the events duties out of the Vice Chair position. It was discussed that each event should have a co-chair to help carry the load and get more members involved and familiar with the various projects. An email vote will need to be taken to approve the changes.

Executive proposed the following slate of officers:

Chair: Zac Ashmore

Vice: Nathan Gregory

Sec: Amy Adkerson

Communication: Austin Dillard

Events: Anna Sparks

New Members selected: Lilly Harris, Whitley Alford, Melanie Chesser, Catherine Williams, Ardra Morgan, Jason Corey, Yolanda Tate, and Cristi Stevens.

STANDING COMMITTEE REPORTS

Athletic Council – New soccer coach has been announced. 3.17 overall Fall GPA.

Calendar Committee – NO meeting

Community Engagement Committee –no report.

Conflict of Interest – no meeting

Dining Advisory Committee – no meeting

Employee Benefits Committee - no meeting

Health and Wellness – no communication

Instructional Technology Advisory Committee – no meeting

Parking and Traffic Regulations Committee- April meeting canceled due to weather

Performing Arts Committee – no meeting.

President's Commission on Status of Minorities – no update.

President's Commission on Status of Women – no update

Recreational Advisory Committee – no meeting.

Satisfactory Academic Progress Committee – New members have been named. Ten appeals so far.

Special Events and Game Day Committee – no meeting.

Sustainability Committee – no report

Traffic Appeals Committee – no report

Work Life Balance Committee – Took an email vote to elect officers. Tamara and Amanda will serve as officers.

Meeting adjourned at 12:06 p.m. Next scheduled meeting: Wednesday, June 12, 2019, at The Grill.

Respectfully submitted,
Amy Adkerson, Staff Council Secretary