

**Mississippi State University Staff
Council Meeting Minutes**

March 20, 2019 @ 10:30 a.m.
Sanderson Center Conference Room

ATTENDANCE: (P) = Present (A) = Absent

P Amy Adkerson*	P Nathan Gregory*	A Leigh Stewart
P Caleb Alford	A Jan High	A Jessica Thornton
P Heather Andrews*	P Angela Hill	P Jason Townsend*
P Zac Ashmore	P Kelly LaSalle	P Ronnie White
P Amanda Baine	A Paul McKinney	A Tiffney Williams
P Susan Brooks*	P Suzanne Parker	P Lynn Wyman
A Julie Burt	P Kenner Patton	
P Austin Dillard	P Chris Pulliam	
P Tamara Gibson	P Mashala Pulliam	*Executive Board
P Stephanie Green	P Yvett Roby	
P Savannah Greenlee	P Anna Sparks	

APPROVAL OF MINUTES: The minutes from the February 2019 meeting were approved. Motion to approve by Nathan Gregory and seconded by Heather Andrews.

FINANCE REPORT: The February financial reports were reviewed. MSU balance was \$16,371.69 and Foundation balance was \$17,595.41. The Scholarship fund currently shows \$39,833.53. Motion to approve by Chris Pulliam and seconded by Nathan Gregory.

Guest Speaker: MSU head football coach Joe Moorhead spoke to the group about his role as a coach, educator, and developer of young men. In addition to winning games and championships, he includes graduating players and preparing them to be productive citizens among his goals for the program. He strives to teach accountability, work ethic and attention to detail.

CHAIR'S REPORT (Susan Brooks)

The Alumni Association National Board – Heather Andrews attended the annual meeting Feb. 28-March 1. The director reported 143, 000 living alumni and 103 active alumni chapters. Senior ring ceremonies and the legacy program were explained and promoted.

Blue Cross & Blue Shield of MS Foundation – nothing new to report.

The Faculty Housing Appeals Committee – no appeals.

Faculty Senate – Jason Townsend attended. President Follett gave updates on various ongoing items. 20 applications for the position of Provost have been received. The search for a head of HRM is underway. An RFP has been issued for the vendor of textbooks and spirit gear. The student payment plan has brought increased retention.

Information Technology Council – no report at this time.

Master Plan and Develop Advisory Committee – Meeting was canceled.

President's Committee on Planning – Meeting was held on March 19. Changes that are being made to the document are mainly for the purpose of creating consistent language throughout.

President's Executive Council – Met February 25 to review four OP/AOPs. OP 01.07 was approved. Dr. Reuben Moore asked that 56.07 be tabled so that revisions could continue. 91.17 and 91.302 were rescinded. Dr Regina Hyatt introduced Jake Manning to the group. Manning will serve as the incoming Student Association president.

VICE CHAIR/ EVENT COMMITTEE REPORT (Jason Townsend)

Staff appreciation day notes

- Stormy Monday is confirmed to provide live music. If possible, we need to provide them shade.
- The combat vehicle will be on hand with the display screen for announcements
- T-shirt design will have positive words and affirmations in a word cloud on the back.
- New games to debut: sack race, tug of war, egg/spoon race
- During the week: free workouts at Sanderson, flash sales at B&N, refillable mugs given by B&N, Aramark discounts, power chats
- Menu – brisket, rolls, beans, ice cream, snow cones
- Donations committee reminded all SC members to seek donations and update the Excel file.
- Volunteer committee will send an email April 15 seeking administrators to volunteer. It was noted that we need more staff at the ice cream station(s)

POLICIES AND PROCEDURES COMMITTEE (Heather Andrews)

- No updates

COMMUNICATIONS COMMITTEE (Nathan Gregory)

- The Twitter handle for SC will be @msstate_staff. Encourage fellow staff members to follow SC on Twitter. SC social media outlets can be used to get information out about campus events.

AWARDS & SCHOLARSHIPS COMMITTEE (Amy Adkerson)

- The deadline for summer term applications needs to be determined. Amy is waiting for feedback from the scholarship committee.

ONGOING BUSINESS

- Support Staff Conference – Names have been submitted to fill out the full planning committee. Austin Check is working on programming since Darrell Easley has taken on additional responsibilities in HRM.

Zacharias Staff Awards Review – nothing new to report.

Staff Satisfaction Survey Subcommittee - 753 surveys were submitted.

- Member nominations/interviews
 - o Emails have gone out from Chairman Brooks to the VPs seeking nominations. We have 8 spots to fill, so 16 interviews will be conducted.
- Officer nominations – members rolling off the Council will discuss possible officers. Council members were asked to consider serving.
- SC will be represented on three University-Wide search committees for Executive positions:
 - Provost & Executive Vice President – Tamara Gibson. Meeting soon.
 - Associate Dean of the Grad School – Amanda Baine. Meeting 3/20.
 - Chief Human Resources Officer – Heather Andrews. Meeting 4/2.

NEW BUSINESS

- It has been requested of Staff Council to see about a process to allow staff to evaluate supervisors.
- Chairman Brooks asked Angela Hill to serve as the primary representative on the Health & Wellness standing committee.

STANDING COMMITTEE REPORTS

Athletic Council – toured the renovated Dudy Noble at the last meeting.

Calendar Committee – NO meeting

Community Engagement Committee – Met on 3/5. Will hold a showcase on 3/25 to recognize the Community Engaged Learning fellows and to showcase student projects.

Conflict of Interest – no meeting

Dining Advisory Committee – no report

Employee Benefits Committee - no report

Health and Wellness – no meeting

Instructional Technology Advisory Committee – no meeting

Parking and Traffic Regulations Committee- a new lot will be constructed across from Baptist Student Union by August. Bids for the new garage came in over budget, so project will be re-bid and projected open date will be pushed back. Staff decals will increase by \$17 this summer in the last of a three year increase plan. MSU decals remain less expensive than other SEC schools.

Performing Arts Committee – 6 acts already booked for next season.

President's Commission on Status of Minorities – Diversity will be held 3/19.

President's Commission on Status of Women – Met Feb. 26 to plan banquet scheduled for 4/10.

Recreational Advisory Committee – no meeting.

Satisfactory Academic Progress Committee – Appeals are done for now.

Special Events and Game Day Committee – Met in early March to plan for Super Bulldog Weekend. Cooking contest will be moved to McArthur lot this year.

Sustainability Committee – no report.

Traffic Appeals Committee – no report

Work Life Balance Committee – 90 people attended the recent Work-life balance event.

Lunch of sandwiches and chips was provided for this meeting due to the lengthy discussion time needed for Staff Appreciation Day/Week.

Meeting adjourned at 12:55 p.m. Next scheduled meeting: Wednesday, April 10, 2019.

Respectfully submitted,
Amy Adkerson, Staff Council Secretary