Mississippi State University Staff
Council Meeting Minutes
Dec. 11, 2019 @ 10:30 a.m.
Sanderson Center Conference Room

ATTENDANCE: (P) = Present (A) = Absent

P Amy Adkerson*
P Caleb Alford
P Heather Andrews*
P Zac Ashmore*
P Amanda Baine
A Susan Brooks*
P Julie Burt
A Melanie Chesser
A Jason Cory
P Austin Dillard*
P Stephanie Green
P Savannah Greenlee
P Nathan Gregory*
P Lilli Harris
P Jan High
P Angela Hill
A Melissa Inmon
A Kelly LaSalle
A Paul McKinney
P Ardra Morgan
P Jessica Northcutt
A Suzanne Parker
P Kenner Patton
P Mashala Pulliam
P Yvette Roby
P Anna Sparks*
A Cristi Stevens
A Yolanda Tate
A Jessica Thornton
A Ronnie White
P Catherine Williams
P Tiffney Williams
P Lynn Wyman

*Executive Board

APPROVAL OF MINUTES: The minutes from the November 2019 meeting were approved. Motion was made by Lynn Wyman and seconded by Anna Sparks.

FINANCE REPORT: The November financial reports were reviewed. Motion to approve by Lynn Wyman and seconded by Heather Andrews. The general fund has $14,488.38. The foundation account has $28,185.13, and the scholarship account has $41,045.34.

Guest Speaker: There was not a speaker for the December meeting, as we celebrated the holidays with lunch and fellowship.

CHAIR’S REPORT (Zac Ashmore)

Master Plan and Develop Advisory Committee – discussed various projects including the new transit building and the Hail State Plaza.

Alumni Association National Board will meet next in February.

Faculty Housing appeals – reviewed and approved one appeal.

Staff Development Conference – met on Dec. 10. Registration for the event has gone well.

Faculty Senate – There was no Faculty Senate meeting in November.

Vice CHAIR’S REPORT (Nathan Gregory)
**Meeting Speakers**: Potential speakers for spring meetings include Director of the TK Martin Center Kayce Stratton Gadke and the new HRM Director.

**President’s Committee on Planning** – No updates.

**Information Technology Council** – University’s web accessibility score is improving. ITS is upping our protection from phish emails and malware. Firewall updates are needed. Student email move to O365 will take place in February.

**EVENT COMMITTEE REPORT** (Anna Sparks)
- We are working on a T-shirt design so that we can do pre-orders of Staff Appreciation Day T-shirts. Draft design may be available for review at the Feb general meeting.
- March 18 the general meeting will be held on the Meridian campus.

**POLICIES AND PROCEDURES COMMITTEE** (Heather Andrews)
- No updates.

**COMMUNICATIONS COMMITTEE** (Austin Dillard)
- No updates.

**AWARDS & SCHOLARSHIPS COMMITTEE** (Amy Adkerson)
- The spring application deadline is January 15.

**ONGOING BUSINESS**
- The Staff Development conference was a large success and the survey for feedback has closed.

**NEW BUSINESS**
- A sign up sheet for committees for staff appreciation day was passed around.
- There was discussion about how to handle vegetarian meals at SAD. There needs to be a system for ordering these meals for specific individuals and setting these meals aside.
- Stephanie Green has resigned from Staff Council due to conflicts with office responsibilities. The seat will be filled at the end of the semester.
- Nominations for officers for 2020-21 are needed. Members may let Zac or Kelly know if they would like to serve and/or nominate another member.

**STANDING COMMITTEE REPORTS**

Only the Traffic appeals committee had anything to report. A small number of cases were handled by the committee.

No other committees had updates/reports/meetings due to the holiday schedule in December.

**Meeting adjourned at 11:37. Next scheduled meeting**: Wednesday, Feb. 12, 2020.
Respectfully submitted,
Amy Adkerson, Staff Council Secretary