

**Mississippi State University Staff  
Council Meeting Minutes**

Dec. 11, 2019 @ 10:30 a.m.  
Sanderson Center Conference Room

**ATTENDANCE: (P) = Present (A) = Absent**

P Amy Adkerson*	P Nathan Gregory*	P Yvett Roby
P Caleb Alford	P Lilli Harris	P Anna Sparks*
P Heather Andrews*	P Jan High	A Cristi Stevens
P Zac Ashmore*	P Angela Hill	A Yolanda Tate
P Amanda Baine	A Melissa Inmon	A Jessica Thornton
A Susan Brooks*	A Kelly LaSalle	A Ronnie White
P Julie Burt	A Paul McKinney	P Catherine Williams
A Melanie Chesser	P Ardra Morgan	P Tiffney Williams
A Jason Cory	P Jessica Northcutt	P Lynn Wyman
P Austin Dillard*	A Suzanne Parker	
P Stephanie Green	P Kenner Patton	
P Savannah Greenlee	P Mashala Pulliam	<b>*Executive Board</b>

**APPROVAL OF MINUTES:** The minutes from the November 2019 meeting were approved. Motion was made by Lynn Wyman and seconded by Anna Sparks.

**FINANCE REPORT:** The November financial reports were reviewed. Motion to approve by Lynn Wyman and seconded by Heather Andrews. The general fund has \$14,488.38. The foundation account has \$28,185.13, and the scholarship account has \$41,045.34.

**Guest Speaker:** There was not a speaker for the December meeting, as we celebrated the holidays with lunch and fellowship.

**CHAIR'S REPORT (Zac Ashmore)**

Master Plan and Develop Advisory Committee – discussed various projects including the new transit building and the Hail State Plaza.

Alumni Association National Board will meet next in February.

Faculty Housing appeals – reviewed and approved one appeal.

Staff Development Conference – met on Dec. 10. Registration for the event has gone well.

**Faculty Senate** – There was no Faculty Senate meeting in November.

**Vice CHAIR'S REPORT (Nathan Gregory)**

**Meeting Speakers:** Potential speakers for spring meetings include Director of the TK Martin Center Kayce Stratton Gadke and the new HRM Director.

**President's Committee on Planning** – No updates.

**Information Technology Council** – University's web accessibility score is improving. ITS is upping our protection from phish emails and malware. Firewall updates are needed. Student email move to O365 will take place in February.

**EVENT COMMITTEE REPORT (Anna Sparks)**

- We are working on a T-shirt design so that we can do pre-orders of Staff Appreciation Day T-shirts. Draft design may be available for review at the Feb general meeting.
- March 18 the general meeting will be held on the Meridian campus.

**POLICIES AND PROCEDURES COMMITTEE (Heather Andrews)**

- No updates.

**COMMUNICATIONS COMMITTEE (Austin Dillard)**

- No updates.

**AWARDS & SCHOLARSHIPS COMMITTEE (Amy Adkerson)**

- The spring application deadline is January 15.

**ONGOING BUSINESS**

- The Staff Development conference was a large success and the survey for feedback has closed.

**NEW BUSINESS**

- A sign up sheet for committees for staff appreciation day was passed around.
- There was discussion about how to handle vegetarian meals at SAD. There needs to be a system for ordering these meals for specific individuals and setting these meals aside.
- Stephanie Green has resigned from Staff Council due to conflicts with office responsibilities. The seat will be filled at the end of the semester.
- Nominations for officers for 2020-21 are needed. Members may let Zac or Kelly know if they would like to serve and/or nominate another member.

**STANDING COMMITTEE REPORTS**

Only the Traffic appeals committee had anything to report. A small number of cases were handled by the committee.

No other committees had updates/reports/meetings due to the holiday schedule in December.

**Meeting adjourned at 11:37. Next scheduled meeting:** Wednesday, Feb. 12, 2020.

Respectfully submitted,  
Amy Adkerson, Staff Council Secretary