

**Mississippi State University Staff  
Council Meeting Minutes**

August 12, 2019 @ 10:30 a.m.  
Sanderson Center Conference Room

**ATTENDANCE: (P) = Present (A) = Absent**

P Amy Adkerson*	P Nathan Gregory*	P Anna Sparks*
P Caleb Alford	P Lilli Harris	P Cristi Stevens
A Heather Andrews*	P Jan High	P Yolanda Tate
P Zac Ashmore*	P Angela Hill	A Jessica Thornton
P Amanda Baine	P Melissa Inmon	P Ronnie White
A Susan Brooks*	P Kelly LaSalle	P Catherine Williams
P Julie Burt	A Paul McKinney	A Tiffney Williams
P Melanie Chesser	P Ardra Morgan	P Lynn Wyman
P Jason Cory	A Suzanne Parker	
P Austin Dillard*	A Kenner Patton	
A Stephanie Green	P Mashala Pulliam	<b>*Executive Board</b>
P Savannah Greenlee	A Yvett Roby	

**APPROVAL OF MINUTES:** The minutes from the June 2019 meeting were approved. Motion to approve by Lynn Wyman and seconded by Nathan Gregory.

**FINANCE REPORT:** The June and July financial reports were reviewed. Motion to approve by Ronnie White and seconded by Savannah Greenlee.

**Guest Speaker:** For the first meeting of the year, we did not host a guest speaker.

**CHAIR'S REPORT (Zac Ashmore)**

**Master Plan and Develop Advisory Committee** – a large number of projects on campus were reported.

1. Hail State Plaza will be created to by Montgomery Hall to be a photo op for guests and prospective students.
2. The A D Pi sorority will be building a new sorority house
3. The partnership school with SOCSO is scheduled for completion February 2020
4. The GRE/testing office is moving to Collegeview
5. The Engineering/Science building is steadily progressing
6. Ground has been broken for the North parking garage (500 spaces)
7. A new building for the Music department is in the planning phases, planned completion in 2021
8. A new building for the Dept of Kinesiology will be constructed next door to the Sanderson
9. Additional parking on Bully Blvd and by the Baptist Student Union will provide an additional 250 spaces
10. The Animal & Dairy Science building is almost complete. Poultry Science is on track for Spring completion.

**The Alumni Association National Board** – no meeting.

**The Faculty Housing Appeals Committee** – 1 appeal was approved.

**President’s Executive Council** – Campus has attained a “Bee friendly” designation. The operating policies on Technology Resources and Controlled Substance Research and the AOPs on Credit/Grades and the pass/fail option were reviewed.

**Staff Development Conference** – Scheduled for Dec. 17. No additional updates.

**Faculty Senate** – Jason Cory reported on the April meeting. There was discussion on the evaluation of teaching performance and who should have access to the results. IHL has a new policy that states comments on evaluations MUST be given to department heads.

**Vice CHAIR’S REPORT (Nathan Gregory)**

**Meeting Speakers:** Susan Seal, Distance Education (September); Meridian/Extension possibly (October); Chris Lemonis, Baseball (November)

**President’s Committee on Planning** – No updates..

**Information Technology Council** – There is an August 30 deadline for units in the “priority tier” for correcting issues with web site accessibility. ITS will add six iPad scanners to take attendance at new student Convocation. ITS is supporting the Maroon U 1000 online course which helps students assimilate to college life. Office 365 is available to students now. Campus is now using Microsoft Teams in place of Skype for instant messaging and online meetings. Development of a strategic plan for IT is underway.

**Blue Cross & Blue Shield of MS Foundation** – nothing new to report.

**EVENT COMMITTEE REPORT (Anna Sparks)**

- 147 staff members signed in at eh August ice cream meet & greet.
- Do we want to have our October meeting at an off-campus location: Meridian or an Extension center?
- The plan is to start Homecoming shirt/jacket sales earlier this year. Homecoming is scheduled for November 23
- Staff Appreciation Day is slated for May 8. The committee intends to start the planning process early this year.

**POLICIES AND PROCEDURES COMMITTEE (Heather Andrews)**

- Staff Council Constitution and Bylaws revisions are with Dr Keenum. No updates were available on stages for advancement or supervisor evaluations.

**COMMUNICATIONS COMMITTEE (Austin Dillard)**

- Bully Watch for June and July will be combined. August newsletter is coming out soon.

## **AWARDS & SCHOLARSHIPS COMMITTEE (Amy Adkerson)**

- Summer scholarship winner has been announced – Karrie Files of the department of Counselor Education & Educational Psychology. The fall application deadline needs to be set.

## **ONGOING BUSINESS**

- Chief Human Resources Officer Search - a new director has been named and will begin in October.
- SC seat for Division of Research & Economic development – Zac needs to send an email. Lynn volunteered to follow up with Interim head Julie Jourdan

## **NEW BUSINESS**

- Fall Extension Conference – how can Staff Council have a better presence at this function? Can we set up a table to sell our inventoried items?
- We have 225 blankets in inventory from last year’s sale. We need to move these at a price of \$20. For the homecoming sale for 2019 we will try to do pre-sales and increase the online purchasing capabilities. It was requested that we bring back the black windbreaker from a few years ago. It was agreed to focus on one item, rather than several. The Communications committee will work up a flyer to help sell the remaining inventory.

## **STANDING COMMITTEE REPORTS**

Athletic Council – no meeting

Calendar Committee – NO meeting

Community Engagement Committee – no meeting.

Conflict of Interest – no report

Dining Advisory Committee – no meeting

Employee Benefits Committee - no meeting

Health and Wellness – no report

Instructional Technology Advisory Committee – no meeting

Parking and Traffic Regulations Committee- no report

Performing Arts Committee – no report.

President’s Commission on Status of Minorities/Women – no summer meeting.

Recreational Advisory Committee – no report.

Satisfactory Academic Progress Committee – no report.

Special Events and Game Day Committee – Southern Tailgate is approved as the official tent/tailgate company. Alumni Association will hold its tailgate events in the Hunter Henry Center. Paid Parking on the interior of campus will be \$30 and credit card only. On the exterior (Wise, Research park) will be \$10 and accept cash or credit card. Athletic parking passes are transitioning to use the standard campus parking lot numbers. Trash/clean up in the Junction will be a focal point of game day operations this year. Several apparel vendors will be set up by Gate A this year.

Sustainability Committee – no report.

Traffic Appeals Committee – no meeting

Work Life Balance Committee – no meeting

**Meeting adjourned at 11:30 p.m. Next scheduled meeting: Wednesday, Sept. 11, 2019.**

Respectfully submitted,  
Amy Adkerson, Staff Council Secretary