



General Meeting Minutes

Date: April 08, 2026
Time: 10:30 AM

Location: 301 Research Blvd, Rm 813

Darrell Banks A
Sophia Barnett P
Dominique Belcher P
Joni Branning P
Lateshia Butler P
Lisa Dye P
Cambrie Frizzell P
Hunter Goodson A
Tiffanie Hancock P
Libbi Havelin A

Courtney Headley P
Timothy Hopkins A
Hannah Howell P
Veronika Jelinkova P
Ogorchukwu Johnson P
Davie Jones A
Kelly LaSalle P
Matthew Mackey A
Allison Matthews P
LaKitha Murray P

Samantha Nall P
Ashley Patterson P
Lynn Palmer Purnell P
Jessica Rahim P
Cindy Ratcliff P
Connor Simmons P
Chantel Solis-McCoy A
Elizabeth Standley P
John Michael Vanhorn P

- 1. APPROVAL OF MARCH MINUTES** – For a motion to approve March minutes, Lynn provided the first and John Michael the second. The motion passed unanimously and minutes were adopted.
- 2. APPROVAL OF MARCH FINANCIALS** – For a motion to approve the March financials, Lisa provided the first and Elizabeth the second. The motion passes unanimously and financials were adopted.

3. COMMITTEE REPORTS

a) Chair – Sophia Barnett

- Master Plan and Develop Advisory Committee-No meeting
- Alumni Association National Board-No meeting
- President's Executive Council-Met March 23rd
 - Name the YMCA Plaza as the Richard Holmes Plaza – approved
 - AOP 10.14 Textbook Adoption Policy
 - Updates to the "Textbook committee section"
 - AOP 11.06 Study Abroad and Other International Travel – approved
 - Grammatical updates and inclusion to refer to AOP 12.11 Undergraduate Student Requirements for Graduation for further clarification
 - AOP 12.18 Academic Amnesty for Graduate Students – approved

- Office name updates
- AOP 12.23 Cooperative Education Program – approved
 - Clarification that this program falls under the Career center. Minor grammatical and office name updates
- AOP 62.07 Cash Handling – approved
 - Added clarification to the departmental depositors and account services depositors sections (in person rules vs locked bank bag rules). Also, office/title updates.
- OP.91.200 Student and Other University Organizations - approved
 - Substantial changes: Improved clarity and better positioning compared to similar institutions
- Consent Agenda Items – all approved (*only change on any of these is updating office names*)
 - OP 62.03 Investment Policy
 - OP 62.08 Credit/Debit Card Processing
 - OP 62.09 Security of Card Payment Devices
 - OP 62.10 Safeguarding Cardholder Data (CHD)
- Faculty Senate-Will meet Friday, April 10th.
- Standing Committee Review Board-no meeting
- Conflict of Interest Committee-no meeting
- Information Technology Governance Council (ITGC)-will meet April 9th to vote on the ITS proposal that was sent out in February, there was no March meeting.

b) Vice-Chair – Ogo Johnson

- Faculty Housing Appeals Committee – No update
- Parking Survey-Ad Hoc Committee-Working on sending out a survey to faculty and staff.

c) Policies and Procedures Committee Chair – Cambrie Frizzell

-

d) Communications Committee Chair – Dominique Belcher

- BullyWatch –Have had consistent nominations.
- Newsletter – went out Tuesday.
- Website, Facebook, Twitter – Website has been updated for Zacharias awards, members page updated and by laws added.

e) Awards & Scholarships Committee Chair – Jessica Rahim

- Department Donations/Fundraisers

- Spring Awards-Announcement email will go out April 15th. Applications will be open April 21st-27th.

f) Events Committee Chair – Libbi Havelin and Lisa Dye

- Staff Appreciation Day- May 22nd: Junction walk through will be May 18th at 9am. Rooms in Lloyd Ricks have been reserved for storage. Barnes and Nobles will be giving 20% discounts to staff. Chairs of each committee gave updates. Donations- \$6500 in dept transfers have been received, each member should contact at least 2 businesses for donations, donations should be received by May 8th, a shopping day will be scheduled the week of SAD. T-Shirts-The winner was the bulldog seal(3rd on list), 2 quotes have been received, will be working to decide on color of shirt for the council members, will contact Sam to get order form hopefully ready by Friday, an email will go out as soon as it's open with a follow-up to go out April 20th, Pickup is planned for May 18th. Food-snow cones confirmed, meat lab quotes received, Clark should be contacted to be there by 8. Zacharias award-nomination form closes Friday, Anthony Craven will be announcing. Volunteers-a email still needs to be sent out.

4. Ongoing Business

- a) Vote for Chair, Vice Chair, and Recording Secretary-Ballets were passed out, counted and elections were completed for 2026-2027.
- b) New Member Nominations-We have 8 openings and nominations have been received from most.

5. New Business

11:42 AM Meeting Adjourned

Next scheduled meeting: May 13th, 2026

University Committee Assignments 2025-2026

University Committee

Staff Council Representative (Backup)

Athletic Council meets today

Lateshia Butler (Cindy Ratcliff)

Calendar Committee

Veronika Jelinkova (Connor Simmons)

Dining Advisory Committee* -met, tried samples of new foods, updates on new meal/vendor options.

Hannah Howell (Lynn Palmer Purnell)

Employee Benefits Committee

Veronika Jelinkova (Cindy Ratcliff)

Health and Wellness

Tiffanie Hancock

Inclusive Excellence Leadership

Timothy Hopkins (Davie Jones)

Instructional Technology Advisory Committee

Ashley Patterson (Davie Jones)

Parking and Traffic Regulations Committee-Met and voted on parking items that were discussed at the last meeting

Elizabeth Standley (Courtney Headley)

Performing Arts Committee-Met and discussed Lyceum series, looking at ways to improve and add new categories

Hunter Goodson (Allison Matthews)

Recreation Advisory Committee-Met to discuss signage and toured pickleball courts.

Darrell Banks (LaKitha Murray)

Satisfactory Academic Progress Committee- Met for training and was given handbook.

Joni Branning (Elizabeth Standley)

Special Events & Game Day

John Michael Vanhorn (Allison Matthews)

Sustainability Committee

Samantha Nall

Traffic Appeals Committee-Had 22 appeals

LaKitha Murray

University Workplace Safety Committee-

Matthew Mackey (Chantel Solis-McCoy)

Work-Life Balance Committee-Meets next week

Ashley Patterson (Tiffanie Hancock)

**not an official university standing committee*

Staff Council Committee Assignments 2025-2026

Communications Committee

Dominique Belcher – CHAIR

Ty Nichols

Davie Jones

Connor Simmons

Samantha Nall

Chantel Solis-McCoy

Policies and Procedures Committee

Cambrie Frizzell – CHAIR

Matthew Mackey

Ashley Patterson

John Michael Vanhorn

Allison Matthews

Awards & Scholarships Committee

Jessica Rahim – CHAIR

Elizabeth Standlee

Veronika Jelinkova

Lateshia Butler

Joni Branning

Timothy Hopkins

LaKitha Murray

Events Committee

Libbi Havelin – CO-CHAIR

Lisa Dye – CO-CHAIR

Hannah Howell

Tiffanie Hancock

Courtney Headley

Cindy Ratcliff

Darrell Banks

Lynn Palmer Purnell

Hunter Goodson