



General Meeting Minutes

Date: September 14, 2022

Time: 10:30 AM-11:43 AM

**Location: 301 Research Blvd, Rm
118**

Latara Arterberry P
Zac Ashmore A
Dominique Belcher P
Joni Branning P
Lateshia Butler A
Melanie Chesser P
Katie Corban P
Jason Cory P
Cindy DeLoach A
Lisa Dye P
Orly Hardin P

Libbi Havelin P
Timothy Hopkins P
Melissa Inmon P
Veronika Jelinkova P
Natalie Krol P
Kelly LaSalle P
Jim McAdory A
Sarah Moody A
Summer Mord A
Elizabeth Palmer A
Kenner Patton A

Cindy Ratcliff P
Chantel Solis-McCoy A
Elizabeth Standley P
Cristi Stevens P
John Michael VanHorn P
Anna Webb P
Ronnie White P
Catherine Williams P
Nancy Wilson P
Lynn Wyman P

- 1. APPROVAL OF AUGUST MINUTES:** Jason Cory made a motion to approve the August minutes with Lynn Wyman providing the second. The motion passed unanimously.
- 2. APPROVAL OF AUGUST FINANCIALS:** Melissa Inmon made a motion to approve the August financials with Lynn Wyman providing the second. The motion passed unanimously.

3. COMMITTEE REPORTS

a) Chair – Anna Webb

- Master Plan and Develop Advisory Committee: no meeting
- Alumni Association National Board: no meeting
- President’s Executive Council: There was a vote held remotely.
- Climate Study Working Group: A Webex meeting is scheduled for tomorrow. The survey will be open to the campus on September 21st.
- Standing Committee Review Board: no meeting

b) Vice-Chair – Jason Cory

- Faculty Senate: The main focus is the new grade distribution site. There were several presenters explaining the need and process for the

site. It was decided that the site would not become active this semester and that a committee would be formed to figure out how to meet the concerns of the faculty and release the data.

Another issue that was brought forward was that one of the optional syllabus statements should be made mandatory and placed in the university syllabus.

- Faculty Housing Appeals Committee: There was one appeal.
- President's Committee on Planning: no meeting
- Information Technology Council:
 - 304 employees and 53 students signed up for Adobe suite
 - Adobe sign should be available by the end of the month
 - Mystate portal (new) is currently available to demo through the current portal.
 - There was a major security incident. Of the 1000 who received the email, 11 clicked the link, and 3 people provided the duo code. Remember to never give out passcodes or create duo codes for someone else.
 - Duo has drastically decreased hacking. The one group that is most vulnerable is new students before attending orientation.
- Blue Cross & Blue Shield of MS Foundation: no meeting

c) Events Committee Chair – Cristi Stevens

- Umbrella Sale: \$15 and will be sold at the Friday breakfast 250 were ordered
- Sweatshirt Sale
- Biscuit Meet & Greet – Bost Breezeway: The event will be 8:30-10 with setup before and after. Please wear your staff council shirt and nametag if you are working the event. 250 chicken, 200 sausage, and 50 plain biscuits were ordered.

d) Policies and Procedures Committee Chair – Lynn Wyman

- Staff Survey – January
- Staff Council Onboarding Committee: This will set up a great way for new members to learn about staff council and for information to be passed down.

- e) Communications Committee Chair – John Michael VanHorn
 - BullyWatch
 - Newsletter
 - Website, Facebook, Twitter : no updates
- f) Awards & Scholarships Committee Chair – Elizabeth Standley
 - Department Donations/Fundraiser: A portion of the sales of the sweatshirts will be used to fund scholarships. The committee is also writing letters to the deans, department heads, and directors to ask for donations to support the scholarships. It was suggested to speak to John Rush (foundation) about Giving Tuesday.
 - Fall Awards: The website has been updated to reflect recent changes. The fall application will be live after the last day to drop with a W.
 - Application Update: ITS is updating the application.

4. Ongoing Business

- a) 2022 Staff Development Conference – Dec 12th, Old Main: The logo is out on social media.
- b) Graduating Staff Recognition: John Michael found they can pull a report on the graduating staff. We will look to see how many staff are graduating each semester and decide what we can do to recognize them.

5. New Business

- a) Benefit Fair: 105 employees signed in. Older shirts were sold to reduce inventory.
- b) Marketing and branding meeting occurred with Prophet to discuss the new MSU branding initiative.
- c) September 20th faculty and staff can attend the MSU football practice.
- d) September 24th faculty and staff game with \$5 tickets.

11:43 AM Adjourned

University Committee Assignments 2022-2023

University Committee

Athletic Council: Meeting today

Calendar Committee: no meeting

Community Engagement Committee: no meeting

Conflict of Interest: no meeting

Dining Advisory Committee*: no meeting

Employee Benefits Committee: no meeting

Health and Wellness: no meeting

Inclusive Excellence Leadership: no meeting

Instructional Technology Advisory Committee: no meeting

Parking and Traffic Regulations Committee: no meeting

Performing Arts Committee: no meeting

Recreation Advisory Committee: no meeting

Satisfactory Academic Progress Committee*

The last batch was 25 appeals for a total of 52 Fall appeals.

Special Events & Game Day

There will be two food trucks on site and Fanzone is moved to the middle of the Junction.

Sustainability Committee: no meeting

Traffic Appeals Committee

There was a total of 7 appeals between 8/26 and 9/8. The system has purged old tickets and collection notices have been sent out for those before 2021 including unregistered vehicles.

Work-Life Balance Committee: no meeting

Staff Council Representatives

Ronnie White (Libbi Havelin)

Melanie Chesser (Jim McAdory)

Lateshia Butler (Joni Branning)

Melissa Inmon (Natalie Krol)

Nancy Wilson (Zac Ashmore)

Melissa Inmon (Libbi Havelin)

Elizabeth Palmer (Cindy Ratcliff)

Chantel Solis-McCoy (Veronika Jelinkova)

Katie Corban (Dominique Belcher)

Sarah Moody (Latara Arterberry)

Veronika Jelinkova (Zac Ashmore)

Catherine Williams (Elizabeth Palmer)

Zac Ashmore (Cindy DeLoach)

Ronnie White (Sarah Moody)

Kenner Patton (Timothy Hopkins)

Lisa Dye (Latara Arterberry)

Summer Mord (Orly Hardin)

**not an official university standing committee*

Staff Council Committee Assignments 2022-2023

Communications Committee

John Michael VanHorn – CHAIR

Zac Ashmore

Dominique Belcher

Sarah Moody

Cindy DeLoach

Jim McAdory

Timothy Hopkins

Events Committee

Cristi Stevens – CHAIR

Cindy Ratcliff

Katie Corban

Libbi Havelin

Catherine Williams

Melissa Inmon

Lisa Dye

Chantel Solis-McCoy

Policies and Procedures Committee

Lynn Wyman – CHAIR

Latara Arterberry

Ronnie White

Orly Hardin

Nancy Wilson

Melanie Chesser

Summer Mord

Awards & Scholarships Committee

Elizabeth Standley – CHAIR

Veronika Jelinkova

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Natalie Krol