



General Meeting Agenda

Date: April 13, 2022

Time: 10:30 AM -11:54 AM

**Location: Sanderson Center
Conference Rm**

Arterberry Latara **P**
Ashmore Zac **P**
Belcher Dominique **P**
Boyett Nicole **A**
Burt Julie **P**
Butler Lateshia **A**
Chesser Melanie **A**
Corban Katie **A**
Cory Jason **P**
DeLoach Cindy **A**
Dye Lisa **P**

Guess Jeffrey **A**
Havelin Libbi **P**
Inmon Melissa **P**
Jelinkova Veronika **P**
Lasalle Kelly **P**
McAdory Jim **P**
Moody Sarah **P**
Mord Summer **P**
Northcutt Jessica **A**
Palmer Elizabeth **A**
Parker Suzanne **P**
Patton Kenner **A**

Ramsey Jordan **A**
Solis-McCoy, Chantel **P**
Standley Elizabeth **P**
Stevens Cristi **P**
Vanhorn John Michael **P**
Webb Anna **P**
White Ronnie **A**
Williams Catherine **P**
Wilson Nancy **A**
Wyman Lynn **A**

- 1. APPROVAL OF MARCH MINUTES: Jason Corey made a motion to accept the March minutes with Libbi Havelin providing the second. The minutes were approved by unanimous vote.**
- 2. APPROVAL OF MARCH FINANCIALS: Elizabeth Standley made a motion to accept the March financials with Jason Corey providing the second. The financials were accepted by unanimous vote.**
- 3. COMMITTEE REPORTS**
 - a) Chair – Anna Webb**
 - Master Plan and Develop Advisory Committee- No meeting but there will be a meeting tomorrow to vote on one item.
 - Alumni Association National Board: No meeting
 - President’s Executive Council: Policies were sent out to the Staff Council for input. Wording needed to be updated and the Human Resources links are being corrected.
 - Climate Study Working Group: An in person meeting was held for the focus groups. Staff had the most representation out of all of the groups. Please encourage staff to complete surveys when they receive

them.

- Standing Committee Review Board: no meeting

b) Vice-Chair – Jason Cory

- Faculty Senate: March meeting had several guest speakers. Dr. Franz explained that this fall the university will have an updated university syllabus that will contain all of the university wide standard information. This will eliminate the need for faculty to continuously update the wording on individual class syllabi. Dr. Hyatt spoke of the Day One Complete program that will allow students to have all of their textbooks charged to their accounts for the flat fee of \$20/credit hour. Students may opt out of the program however either they get all of their textbooks through the program for the semester or none. Reports were given on AOP12.12 and 12.30 with 12.39 rescinded. The April meeting Brent Fountain spoke concerning the GPAs of Athletes and Athletic teams. Chris Dallager spoke about the Student Support Office implementing new forms and trying to streamline processes. AOP 11.11,13.20, and 13.21 passed. Next year the new onboarding process for Faculty senators should be up and running. April 28, 2022 the general faculty will vote on the faculty rank policy. If it passes it will require an update to the P&T document and therefore there will be a May 6th special meeting to address this update.
- Faculty Housing Appeals Committee: no meeting
- President's Committee on Planning : no meeting
- Information Technology Council: Adobe Sign will be available to all employees. A purchase of the Adobe Creative Cloud will be available for departments to purchase at a cost of \$150.
 - Duo is purging students after they are gone for two years. This will allow the university to stay under the total number of users allowed.
 - ITS centralized governance is now making certain that all polices are being handled appropriately. It will have Centers of Excellence made of 5 committees such as classroom etc.

- Due to supply issues several projects are being moved back.
- The phishing campaign had 10% success across the campus. A new round will begin and include students. The goal is to raise awareness and help to avoid true phishing schemes.
- Remote login is now required to have 2 factor authentication for everything.
- The annual security training had 72% compliance on the first round and 51% on the second round.
- ITS has procured a program that will allow ITS to update all computer systems owned by MSU.
- Blue Cross & Blue Shield of MS Foundation: no meeting
- c) Events Committee Chair – Cristi Stevens**
 - Staff Appreciation Day – May 20th
 - Committee chairs please check the timeline to make certain you are where you need to be.
 - Zacharias Award Nominations due April 14th
 - Games committee will meet today
 - Meal will be the same as 2019.
 - There will be 2 snowcone trucks.
 - Letters have gone to Deans, Directors, and Department Heads and donations are coming in.4
 - Volunteers email will go out Monday with Anna sending an email to the VPs to serve.
 - Tshirt order had 360 regular orders and 28 staff council shirts.
 - We may need to purchase several 10x10 tents if enough can not be located.
 - A request was made for Bully mascot but an answer has not been received.
- d) Policies and Procedures Committee Chair – Lynn Wyman**
 - MSU Staff Survey: no update

e) Communications Committee Chair – John Michael VanHorn

- BullyWatch
- Newsletter: Public affairs will now help and distribute the newsletter. This will help with editing and distribution.
- Website, Facebook, Twitter: A new facebook page will need to be created.

f) Awards & Scholarships Committee Chair – Elizabeth Standley

- Rubric Updates
- Department Donations/Fundraiser
- Spring Awards: The application is open and will close on the 19th. Once the committee reviews to make certain of those who qualify, a random drawing will chose the winners.

4. Ongoing Business

- a) 2022 Staff Development Conference – Dec 14th : no update
- b) New Member Nominations FY23
- c)

5. New Business

- a)

Adjourned: 11:54AM

University Committee Assignments 2021-2022

University Committee

Athletic Council: no meeting

Calendar Committee: no meeting

Community Engagement Committee : no response

Conflict of Interest: no meeting

Dining Advisory Committee* : no meeting

Employee Benefits Committee: no response

Health and Wellness: no response

Instructional Technology Advisory Committee: no meeting Julie Burt (Dominique Belcher)

Parking and Traffic Regulations Committee: no meeting Sarah Carpenter Moody (Latara Arterberry)

Performing Arts Committee

Email circulated concerning the 22-23 series. This will be the 75th anniversary and currently contracts are being finalized. A hard push to sell tickets will occur.

-Recreation Advisory Committee: no meeting

Satisfactory Academic Progress Committee*: no response

Special Events & Game Day: no meeting

Sustainability Committee :no response

Traffic Appeals Committee

There were 29 appeals in March and 18 so far in April. The totals for the last 3 years are now on the common drive.

Work-Life Balance Committee: no meeting

Staff Council Representatives

Ronnie White (Nicole Boyett)

Melissa Inmon (Jim McAdory)

Lateshia Butler (OPEN)

Melissa Inmon (OPEN)

Zac Ashmore (Nancy Wilson)

Melanie Chesser (Libbi Havelin)

Jordan Ramsey (Elizabeth Palmer)

Julie Burt (Dominique Belcher)

Sarah Carpenter Moody (Latara Arterberry)

Suzanne Parker (Veronika Jelinkova)

Catherine Williams (Jordan Ramsey)

Cindy DeLoach (OPEN)

Ronnie White (Sarah Carpenter Moody)

Kenner Patton (Catherine Williams)

Veronika Jelinkova (Lisa Dye)

Julie Burt (Summer Mord)

**not an official university standing committee*

Staff Council Committee Assignments 2021-2022

Communications Committee

John Michael VanHorn – CHAIR

Dominique Belcher

Nicole Boyett

Sarah Carpenter Moody

Suzanne Parker

Cindy DeLoach

Policies and Procedures Committee

Lynn Wyman – CHAIR

Ronnie White

Lalara Arterberry

Melanie Chesser

Nancy Wilson

Jim McAdory

Awards & Scholarships Committee

Elizabeth Standley – CHAIR

Veronika Jelinkova

Lateshia Butler

Elizabeth Palmer

Kenner Patton

Jordan Ramsey

Events Committee

Cristi Stevens – CHAIR

Julie Burt

Cedric Gathings

Lisa Dye

Libbi Havelin

Melissa Inmon

Zac Ashmore

Catherine Williams

Katie Corban

Chantel Solis-McCoy