



## Executive Meeting Agenda

**Date: October 13, 2021**

**Time: 10:30 AM - 11:11 AM**

**Location: Sanderson Center  
Conference Room**

**Attendance:**

Arterberry Latare **P**  
Ashmore Zac **A**  
Belcher Dominique **P**  
Boyett Nicole **A**  
Burt Julie **P**  
Butler Lateshia **P**  
Chesser Melanie **P**  
Cory Jason **P**  
DeLoach Cindy **A**  
Dye Lisa **P**  
Guess Jeffrey **P**

Havelin Libbi **P**  
Inmon Melissa **A**  
Jelinkova Veronika **P**  
Lasalle Kelly **P ONLINE**  
McAdory Jim **A**  
Moody Sarah **P**  
Mord Summer **P**  
Northcutt Jessica **P ONLINE**  
Palmer Elizabeth **A**  
Parker Suzanne **A**  
Patton Kenner **A**

Ramsey Jordan **A**  
Standley Elizabeth **P**  
Stevens Cristi **P**  
Vanhorn John Michael **P**  
Webb Anna **P**  
White Ronnie **A**  
Williams Catherine **A**  
Wilson Nancy **A**  
Wyman Lynn **P**

- 1. APPROVAL OF SEPTEMBER MINUTES:** Lynn Wyman made the motion to approve the minutes and Julie Burt provided the second. The motion passed unanimously.
- 2. APPROVAL OF SEPTEMBER FINANCIALS:** Lynn Wyman made the motion to approve the financials and Julie Burt provided the second. The motion passed unanimously.
- 3. COMMITTEE REPORTS**
  - a) Chair – Anna Sparks**
    - Master Plan and Develop Advisory Committee: The latest meeting focused on several safety issues such as Hardy Road. These locations will become more pedestrian friendly and traffic rerouted. The October 14<sup>th</sup> meeting is cancelled.
    - Alumni Association National Board: no meeting
    - Faculty Housing Appeals Committee: There was one appeal to extend a contract through May. The outcome of the appeal is unknown at this time.
    - President’s Executive Council: The latest meeting was cancelled.
  - b) Vice-Chair – Jason Cory**
    - Faculty Senate: The two resolutions that were on the agenda were

greatly modified on the floor. The first resolution that passed requested that MSU administration petition IHL to institute a Covid-19 vaccine mandate. The second passed resolution recognized the outstanding work done by MSU administration, faculty, staff, and students in response to Covid-19.

- President's Committee on Planning: no meeting
- Information Technology Council:
  - A new procurement web form will be implemented to more accurately assess all costs associated with IT purchases.
  - The network refresh is currently at 83% completion with Meridian campuses next in line.
  - The current supply chain delays are causing issues with obtaining network switches and therefore modifications to scheduled projects are required.
  - All but one classroom upgrade funded by Covid money have been completed.
  - ITS implemented a formal change process to improve communication throughout its units.
  - The firewall upgrade is approximately 66% complete.
  - The new ID card is selected and costs significantly more than the current card due to security upgrades.
  - The DUO mobile application updated this week.
- Blue Cross & Blue Shield of MS Foundation: no meeting

**c) Events Committee Chair – Cristi Stevens**

- Fall Events – Oct 28<sup>th</sup> – Staff Breakfast to be held 8:30-10am at gate F in the stadium. 300 chicken biscuits and 150 plain biscuits are ordered. Reminders will be sent via email to staff before and on October 28<sup>th</sup>. Those who volunteer are requested to wear the Staff Council polo shirt and name tag.
- Fall Sale – Long Sleeve T-shirts: 451 shirts are ordered. The cost is \$15/shirt and it is unclear whether royalty charges will be associated with our costs. Due to supply issues these may not arrive the week of homecoming.

- d) Policies and Procedures Committee Chair – Lynn Wyman**
  - MSU Staff Survey: Lynn will be in contact with the consultant soon.
- e) Communications Committee Chair – John Michael VanHorn**
  - BullyWatch: Please continue to push BullyWatch nominations.
  - Newsletter : Newsletter went out today.
  - Website, Facebook, Twitter
- f) Awards & Scholarships Committee Chair – Elizabeth Standley**
  - Rubric Updates: Committee is working to finalize the updated questions and rubric. The award will be increased to \$300 per award and up to 10 scholarships awarded depending on funding.
  - Department Donations: The suggestion is made that a sweatshirt presale with the detailed MSU design be used to promote the scholarship as well as fundraise.

#### **4. Ongoing Business**

- a) SC Position Open – Student Affairs:** The executive council will interview several candidates to fill the one Student Affairs position available.
- b)**

#### **5. New Business**

- a) Mental Health & Wellness Initiatives:** Dr. Chandra presented to the Executive Council the benefits of a meditation/breathing class. He is willing to offer a time for free to teach a staff group. If enough people are interested there is a more in-depth course that could be provided on campus to staff called the SKY program.
- b) Staff Appreciation Day** will be held May 20, 2022. Be on the lookout for volunteer opportunities.

Meeting adjourned: 11:11 am

## University Committee Assignments 2021-2022

### University Committee

Athletic Council: no response

Calendar Committee: no response

Community Engagement Committee: no meeting

Conflict of Interest: no meeting

Dining Advisory Committee\*: no update

Employee Benefits Committee: no meeting

Health and Wellness: no meeting

Instructional Technology Advisory Committee: no meeting

Parking and Traffic Regulations Committee:

- Extra parking places are designated near the health center due to the closures in that area.

Performing Arts Committee: no meeting

Recreation Advisory Committee: no response

Satisfactory Academic Progress Committee\*: no meeting

Special Events & Game Day: no response

Sustainability Committee: no response

Traffic Appeals Committee: 53 appeal in September  
17 appeals first 2 weeks in October

Work-Life Balance Committee: no meeting

### Staff Council Representatives

Ronnie White (Nicole Boyett)

Melissa Inmon (Jim McAdory)

Jeffrey Guess (Lateshia Butler)

Jessica Northcutt (Melissa Inmon)

Zac Ashmore (Nancy Wilson)

Melanie Chesser (Libbi Havelin)

Jordan Ramsey (Elizabeth Palmer)

Julie Burt (Dominique Belcher)

Sarah Carpenter Moody (Latara Arterberry)

Suzanne Parker (Veronika Jelinkova)

Catherine Williams (Jordan Ramsey)

Jessica Northcutt (Cindy DeLoach)

Ronnie White (Sarah Carpenter Moody)

Kenner Patton (Catherine Williams)

Veronika Jelinkova (Lisa Dye)

Julie Burt (Summer Mord)

*\*not an official university standing committee*

## **Staff Council Committee Assignments 2021-2022**

### **Communications Committee**

John Michael VanHorn – CHAIR

Jeffrey Guess

Dominique Belcher

Nicole Boyett

Sarah Carpenter Moody

Suzanne Parker

Cindy DeLoach

### **Policies and Procedures Committee**

Lynn Wyman – CHAIR

Ronnie White

Latara Arterberry

Melanie Chesser

Nancy Wilson

Jim McAdory

### **Awards & Scholarships Committee**

Elizabeth Standley – CHAIR

Veronika Jelinkova

Lateshia Butler

Elizabeth Palmer

Kenner Patton

Jordan Ramsey

### **Events Committee**

Cristi Stevens – CHAIR

Julie Burt

Jessica Northcutt

Cedric Gathings

Lisa Dye

Libbi Havelin

Melissa Inmon

Zac Ashmore

Catherine Williams