



General Meeting Agenda

Date: November 10, 2021
Time: 10:30 AM

Location: Sanderson Center
Conference Room

Arterberry Latara P
Ashmore Zac P
Belcher Dominique P
Boyett Nicole A
Burt Julie P
Butler Lateshia A
Chesser Melanie P
Corban Katie P
Cory Jason P
DeLoach Cindy P ONLINE
Dye Lisa P

Guess Jeffrey A
Havelin Libbi P
Inmon Melissa P
Jelinkova Veronika P
Lasalle Kelly P ONLINE
McAdory Jim P
Moody Sarah P
Mord Summer P
Northcutt Jessica A
Palmer Elizabeth A
Parker Suzanne A

Attendance:
Patton Kenner A
Ramsey Jordan P
Standley Elizabeth P
Stevens Cristi P
Vanhorn John Michael P
Webb Anna P
White Ronnie P
Williams Catherine P
Wilson Nancy A
Wyman Lynn P

1. GUEST SPEAKERS – MASTER PLAN & DEVELOPMENT:

a) Ben Zunkeler, Saunders Ramsey, Gwendolyn Sands, David Shaw

Dr. Shaw: This Master Plan is an update from the 2011 plan and utilized an assessment of current and future needs. The goal was to provide a transformational framework. MSU hired a firm to develop a marketing strategy: Tell the world about State- Change is taking place at MSU. Sasaki is the firm that is leading the design and planning.

Greg: The core design principles: enrich student experience with flexible spaces, Create active destinations for learning, research, and interpersonal relationships, transform the campus environment both indoor and outdoor.

Ben: The plan context anticipates the addition of 3800 students by 2030, which will require a working landscape through hydrology and mobility.

Greg: Campus core- The drill field is known as the core (heart) of campus along with clusters such as Vet Med, west side and the research park. We would like to see smart growth along with developing a westside connection (Mill/Cotton District/Downtown). Outdoor environments are important along with the development of the Green Corridor (Chadwick lake to Vet Med) and ecological stewardship. Campus life- How can we support students with housing, student support, social gathering, stewardship, wellness, and outreach to the community of Starkville.

Ben: We looked at space use and academic scheduling. Changing classrooms to facilitate flexible use, changing office spaces and becoming interdisciplinary, and

using the research park while renovating and converting spaces. Updating the landscape framework includes improving outdoor gathering spaces and pedestrian networks. Examples are adding shading, lighting, and connectivity options to McCool Plaza, lighting, bike parking and lounge options to the Library, and lunch and study tables to Bowen Hall. The Mobility Framework is important to consider such as the gateways to campus, how cars and transit buses move, the bike network, and the pedestrian core. Sustainability development is key for the future by taking into account new buildings oriented in a proper way, urban heat islands such as parking lots, and introducing shade where possible. The Infrastructure Framework includes campus utilities, eastern development coordination, county coordinating zones, and wet weather coordination.

In order to “celebrate the core” of campus updates will include Perry dining expansion, MultiCultural Central, McCarthy Quad, Library Hub, and Hardy Mixed Use Way.

2. APPROVAL OF OCTOBER MINUTES: Anna Webb made the motion to approve the October minutes with Lynn Wymann providing the second. The motion passed unanimously.

3. APPROVAL OF OCTOBER FINANCIALS: Anna Webb made the motion to approve the October minutes with Elizabeth Standley providing the second. The motion passed unanimously.

4. COMMITTEE REPORTS

a) Chair – Anna Webb

- Master Plan and Develop Advisory Committee:
 - Guest speakers presented
- Alumni Association National Board
 - They held the first meeting in two years. Several smaller alumni county chapters are combining. The association would like for everyone to encourage membership in their local Alumni Association chapter.
- Faculty Housing Appeals Committee
 - There have been 4 appeals with another few to come soon. All have been approved at this time.
- President’s Executive Council : no meeting

b) Vice-Chair – Jason Cory – see attached report

- Faculty Senate
- President’s Committee on Planning
- Information Technology Council
- Blue Cross & Blue Shield of MS Foundation

c) Events Committee Chair – Cristi Stevens

- Fall Sale – Long Sleeve T-shirts
 - We sold 462 shirts + 25 extra along with 71 additional items
- December Biscuit Event
 - This event was a huge hit. We had 300 chicken biscuits and 150 plain biscuits. We began serving at 8:45am and were out of biscuits and cleaning up at 9:15am.
- Staff Appreciation Day – May 20th
- Donuts for Employee event will be held December 7th in the Bost Breezeway

d) Policies and Procedures Committee Chair – Lynn Wyman

- MSU Staff Survey
- Committee meeting November 24th

e) Communications Committee Chair – John Michael VanHorn

- BullyWatch: no report
- Newsletter: Distributed
- Website, Facebook, Twitter: no report

f) Awards & Scholarships Committee Chair – Elizabeth Standley

- Rubric Updates
 - The application is live and will be up until November 19th. It was updated with new questions. The goal is to have awards by December 3rd.
- Department Donations/Fundraiser
- Fall and Spring Awards

5. Ongoing Business

- a) SC Position Open – Student Affairs
- b) Mental Health & Wellness Initiatives – Spring

6. New Business

- a) December Meeting Luncheon

Report of the Vice Chair

Faculty Senate

New Business Assigned to Committee

1. AOP 12.08 Requirements for Degrees, Minors, and Certificates
Part of regular review cycle.
2. AOP 13.15 Evaluation of Teaching Performance
This review is based upon edits made by the Evaluation of Teaching Task Force.
3. Faculty Performance Evaluation Task Force Report
Dr. Shaw has asked Faculty Senate to provide feedback about the findings of the Task Force.

Items Reported

1. AOP 13.02 Selection of William L. Giles Distinguished Professors
Changes made to clarify the materials expected of candidates. This was not clear previously.
2. Student Survey of Teaching
Based on the work to the Evaluation of Teaching Performance Task Force, a new student survey was proposed. The Senate adopted the new survey which includes new questions and a reworking of the scale for answers.

IT Council

Phishing Campaign

ITS has instituted a phishing campaign which targets MSU employees. This campaign was launched on Monday, November 1st. After 24 hours, 12% engaged with the phishing email and 4% provided their netID and netPassword. The phishing campaign will be an ongoing effort to improve employee awareness. If an employee does engage with the phishing email they are directed to perform training. Please complete the Information Security Training if you have not already done so. As of November 2nd, only 40% of employees required to complete the training had done so. The deadline for completion is December 16th.

ITS Project Work Intake

ITS is piloting a program using existing projects to address the project creation process. This will work similarly to the ticket process, just for larger projects. It will allow ITS to be involved earlier in the process and more easily determine needs, required resources, etc.. Under the new system, project will be prioritized in a monthly meeting of the Vice Presidents. More information will be shared about this at our December 7th meeting.

President's Committee on Planning

No Meeting

Blue Cross & Blue Shield of MS Foundation

No Meeting

University Committee Assignments 2021-2022

University Committee

Athletic Council: no report

Calendar Committee: no meeting

Community Engagement Committee: no meeting

Conflict of Interest

Dining Advisory Committee*

1. In 2020 they focused on take-away food options. This year they're taking things back to normal
2. They've partnered with Newks (In the Union), Juva Juice (In the Union), and Umble Coffee (State Fountain Bakery, Perry Cafeteria, and Fresh Food Co.)
3. During Fall 2020 and Spring 2021 they catered 17,100 quarantine meals to students.
4. A new point of sale system is in the works
5. They are working on allowing food trucks at the Junction (on the street end between Lloyd-Ricks-Watson and the Stadium) with portable picnic tables for people to use.

Employee Benefits Committee: no meeting

Health and Wellness: no meeting

Instructional Technology Advisory Committee: no meeting Julie Burt (Dominique Belcher)

Parking and Traffic Regulations Committee

- Gated parking expansion – In response to several accidents on campus lately with pedestrians, Dr. Keenum asked for a solution to the heavy traffic in high volume walking areas. As a result, gated parking will be expanded around Allen Hall, Hardy Street, and other areas of campus. This should go into effect Summer 2022. It will correlate with the opening of Bulldog Way to direct traffic around campus.
 - Staff and commuter parking will also be evaluated with this change.
- Scooters, Skateboards, etc – Dr. Hyatt and other university leadership have asked for a revisit of the policy regarding scooters, skateboards, etc on campus. The policy revisions will not ban these items from campus, but we need to revisit the policy to update or make changes now that more have been utilized on campus.
 - This will be a topic I would like to open for discussion in the coming months for staff's thoughts on the existing policy and ways to update.

Staff Council Representatives

Ronnie White (Nicole Boyett)

Melissa Inmon (Jim McAdory)

Jeffrey Guess (Lateshia Butler)

Jessica Northcutt (Melissa Inmon)

Zac Ashmore (Nancy Wilson)

Melanie Chesser (Libbi Havelin)

Jordan Ramsey (Elizabeth Palmer)

Sarah Carpenter Moody (Latara Arterberry)

Performing Arts Committee: no meeting

Suzanne Parker (Veronika Jelinkova)

Recreation Advisory Committee

Catherine Williams (Jordan Ramsey)

Satisfactory Academic Progress Committee*

Jessica Northcutt (Cindy DeLoach)

Special Events & Game Day: no report

Ronnie White (Sarah Carpenter Moody)

Sustainability Committee

Kenner Patton (Catherine Williams)

Traffic Appeals Committee

Veronika Jelinkova (Lisa Dye)

- For the month of October there were 38 traffic appeals total.
- We had 13 traffic appeals so far in November.

Work-Life Balance Committee

Julie Burt (Summer Mord)

- The committee will be sending out postcards to invite businesses to participate in DawgPerks for MSU employees. This is a program to offer MSU employees discounts.
- The free seminar (Caring for the Elderly) that was scheduled 3/24/20 for MSU employees was postponed. The committee is looking at rescheduling with a similar topic.

**not an official university standing committee*

Staff Council Committee Assignments 2021-2022

Communications Committee

John Michael VanHorn – CHAIR

Jeffrey Guess

Dominique Belcher

Nicole Boyett

Sarah Carpenter Moody

Suzanne Parker

Cindy DeLoach

Policies and Procedures Committee

Lynn Wyman – CHAIR

Ronnie White

Lalara Arterberry

Melanie Chesser

Nancy Wilson

Jim McAdory

Awards & Scholarships Committee

Elizabeth Standley – CHAIR

Veronika Jelinkova

Lateshia Butler

Elizabeth Palmer

Kenner Patton

Jordan Ramsey

Events Committee

Cristi Stevens – CHAIR

Julie Burt

Jessica Northcutt

Cedric Gathings

Lisa Dye

Libbi Havelin

Melissa Inmon

Zac Ashmore

Catherine Williams

Katie Corban