

**Mississippi State University  
Staff Council**

May 8, 2013

10:30 a.m.

**Present:** Mary Dikes, Sherry Fisackerly, Kenneth Graves, Lisa Hearn, Jane Lewis, Sam Manning, Marc Measells, Calvin Mosley, Jessica Northcutt, Natalie Ray, Cade Smith, Faye Smith, Angela Waller.

**Absent:** Amy Burchfield, Ann Carr, Allen Cooperwood, Penny French, Sharon Hewlett, Mandy Netadj, Linda Perry-Babcock, Toni Roberson, Bekah Sparks, Adrienne Washington.

**APPROVAL OF MINUTES**

Minutes from the April 10, 2013 meeting were approved as submitted with pending edits.

**FINANCIAL REPORT**

Financial report was approved as submitted.

**CHAIR'S REPORT**

**Staff Council Executive Council**

**Master Planning**

**MSU Dining Advisory Group**

**MSU Executive Council**

**Game Day**

**Meeting with Judy Spencer**

**Request for annual or semesterly meeting with Staff Council and President**

**Formation of Efficiencies and Innovations Advisory Group (established to continue the work of the Select Committee on Efficiencies and Innovation)**

**STANDING COMMITTEE REPORTS**

President's Commission on the Status of Minorities – met and put together by-laws and discussed what we will do in conjunction with PCSW.

Diversity – Will meet again in June.

Employee Benefits Committee- Will meet again in September.

Work-Life Balance- Meg Arnold is the chair. Will meet again next week. Currently drafting a letter of support to Emerson school to keep open their infant care.

Financial Conflict of Interest Review Committee- Haven't met, but have passed around policies.

## **COUNCIL COMMITTEE REPORTS**

Events Committee – Flyers went out with a mistake in the initial distribution. Accommodations have been made. Third t-shirt sale is scheduled tomorrow due to rain and results of the first two. Jackets and t-shirts will be sold at the publicity tent. Door Prize purchase will be next Wednesday. All council members need to be at the Junction at 8:00 a.m. May 17<sup>th</sup>, 2013.

Policies and Procedures –

Wellness Committee

<http://www.msstate.edu/web/standing/committee.php?id=24&Submit=Go>

I have emailed Alicia Musselwhite about when they meet and she informed me that she didn't even know that she was the chair of the committee. So she is setting up a meeting with Bill Broyles about the direction of the committee.

Staff Evaluations

Judy Spenser is not on board with what we want to do with the staff evaluations but is in agreement of the current one being changed to reflect supervisee evaluation of supervisor.

Office Associate and Program Coordinator Position

Cade thinks that our last recommendation may have been too big

University Nepotism Policy

We talked about if this policy refers to students and it was our understanding that it did not so we will be drafting a letter to get clarification of the policy from HR.

Our next meeting will be the week of May 27<sup>th</sup>

**OLD BUSINESS**

**NEW BUSINESS**

Changing the ProCard approver from Sam Manning to Natalie Ray. Change Sam Manning from ListServ moderator.

**MEETING ADJOURNED**

Respectfully submitted,

Casey Finch, Office Associate

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