

**Mississippi State University**  
**Staff Council Meeting Minutes**  
January 10, 2018 @ 10:30 a.m.  
Sanderson Center Conference Room

**ATTENDANCE: (P) = Present (A) = Absent**

P Amy Adkerson	P Kenneth Graves	P Yvette Roby
P Heather Andrews*	P Stephen Green	P Leigh Stewart*
P Zac Ashmore	P Nathan Gregory	P Jessica Thornton
P Susan Brooks*	P Crisler Herndon	P Jason Townsend*
P Charlie Bush	P Jan High	A Avent Vanhorn
A Scott Cagle	P Shauncey Hill	P Ronnie White
P Midge Davis	A Kelly LaSalle	P Tiffney Williams
P Stacy Davis	A Suzanne Parker	P Lynn Wyman
P Darrell Easley	P Chris Pulliam	P Sykes Zimmerman
P Kylie Forrester*	A Mashala Pulliam	
P Tamara Gibson	A Toni Roberson	<b>*Executive Board</b>

Guest speaker – Kevin Edelblute, Assistant VP, Controller and Treasurer, was introduced by Susan Brooks. Kevin advised the council of the new payment plan that will take effect Fall 2018 for MSU students. Students will be given the option of payment up front or a four month payment plan throughout the semester.

**APPROVAL OF MINUTES:** The minutes of the November, 2017 were approved. Motion made by Jason Townsend and seconded by Kenneth Graves. The December 13, 2017 minutes were approved. Motion to approve made by Jason Townsend and seconded by Lynn Wyman.

**FINANCE REPORT:** The November financial reports were reviewed (E&G fund balance of     and Foundation balance of     ) Motion to approve by Kenneth Graves and seconded by Lynn Wyman. The December 2017 financials were reviewed(E&G fund balance of \$15,101.04 and Foundation balance of \$28,200.69) Motion to approve by Kenneth Graves and seconded by Ronnie White.

**CHAIR’S REPORT (Susan Brooks)**

Alumni Association National Board: The next meeting is scheduled for February 2-3.

Blue Cross and Blue Shield: The next quarterly luncheon is scheduled for January 25. Susan and Jason will attend.

Faculty Housing Appeals Committee: We had one housing appeal, the requested extension was granted until June 30, 2018 so the faculty members house that is being built would be complete.

Faculty Senate: The December meeting was canceled. The next meeting is scheduled for January 12.

Information Technology Council: January meeting was canceled. The next meeting is scheduled for February 6 at 1:30.

MASCO: The January 18 meeting that was going to be held in Jackson, MS in conjunction with the IHL meeting was canceled because of bad weather.

Master Plan and Development Advisory Committee: Zac Ashmore attended the December meeting and gave the following report. The next meeting is scheduled for January 11.

- The current plan for the College View Project was approved. They are looking into a 182 entrance with MDOT. The daycare facility will move to the child development center being build as part of the approved plan. A vote was cast to approve the current plan. It passed unanimously.
- There is no major update on the North Parking Garage.
- The YMCA Renovation is still ongoing, they've made progress on the water line.
- The Partnership School a contractor has been approved.
- The Engineering and Science Building rendering design was approved and construction will begin in summer 2018.
- For the NSPARC project, equipment is being moved in and the project is nearing completion.
- The Music Building design is still being discussed and additional funding is being looked into.
- Duty Noble Field is on schedule and the first game held in the renovated stadium will be March 6.
- The Meat Lab project is behind schedule and should be done by early to late spring 2018.
- Animal and Dairy Science building is making progress. The workers have started pouring concrete. The building is estimated to be completed on October 1, 2018. Classes should start being held there January 2019.
- The Poultry Science connector project is being sent back to be re-designed.
- The bond bill for 2018 has approved 4.2 million for building projects. This is up for possible change based on the states economy.

President's Committee on Planning: No meeting.

President's Executive Council: December meeting was canceled. The next meeting is scheduled for January 22. Jason will attend.

## **VICE CHAIR/ EVENT COMMITTEE REPORT (Jason Townsend)**

Fall Jacket Sales: Motion made by Zac Ashmore to sell jackets to SC members for \$15.00 each, without limit. Motion seconded by Lynn Wyman. There are approximately 150 jackets left.

Connecting the Dots: A Healthier, Happier You Event: The event is February 22 at 1:30 pm at the Hunter Henry Center. The panel will consist of six individuals. Jason will email request to council members for questions to ask the panel to help facilitate discussion. The questions should be geared toward holistic living to increase productivity at work.

Staff Appreciation Day: Jason has already been working with SAD committee heads. Midge Davis has been working on donations and Jason has been in contact with two vendors for t shirts. Susan Brooks has been in contact with Extension offices to include them in the days events. Parking and food for SAD will need to be adjusted, depending on the response from those offices.

Zacharias Awards: Sykes Zimmerman has been added to this committee.

#### **POLICIES AND PROCEDURES COMMITTEE (Heather Andrews)**

No update.

#### **COMMUNICATIONS COMMITTEE (Kylie Forrester)**

Connecting the Dots Event: Kylie will send out mailer February 1<sup>st</sup> for this event.

BullyWatch: Kylie encouraged nominations – The nominator of the winner will get a “happy” as well.

Website: Modifications still being made.

#### **ONGOING BUSINESS**

- The interviews for the Director of African American Studies begins this week.
- Susan met with Dr. Keenum. Discussion included MASCO participation, outreach to extension and Meridian campus, conversion of Foundation account to scholarship fund for staff, tuition remission for spouses, and changing credit hours allowed for staff tuition remission from 6 to 8 hours. Dr. Keenum asked for data on how many staff are affected by the need the additional hours.
- Executive Council tentatively scheduled to meet with Provost on February 8<sup>th</sup>.

#### **NEW BUSINESS**

- Committee has been formed for the search for Dean of Art, Architecture and Design. Hope to have position filled by July.
- Five staff council members are rolling off this year. Two are remaining for a second term. Potential new members will be interviewed on February 7.
- Revisited video conference capability for SC meetings. Council decided that posting minutes on website is sufficient.

## STANDING COMMITTEE REPORTS

Athletic Council – No meeting.

Calendar Committee – No meeting.

Community Engagement Committee – Meet next week

Conflict of Interest – No meeting.

Dining Advisory Committee – No meeting.

Employee Benefits Committee – No meeting.

Health and Wellness – No meeting.

Instructional Technology Advisory Committee – No meeting.

Parking and Traffic Regulations Committee – No meeting

Performing Arts Committee – Please send any recommendations for artists/plays to perform to the committee.

President's Commission on Status of Minorities – Discussed Diversity Conference logistics.

President's Commission on Status of Women – No meeting

Recreational Advisory Committee – No meeting.

Satisfactory Academic Progress Committee – Will get updated numbers for the Spring.

Special Events and Game Day Committee – No meeting

Sustainability Committee – No meeting.

Traffic Appeals Committee – No meeting.

Work Life Balance Committee – No report.

Meeting adjourned at 12:03 p.m.

**Next scheduled meeting:**                      **Wednesday, February 14, 2018 10:30 a.m.**  
**Sanderson Center Conference Room**

Respectfully submitted,  
Leigh Stewart, Staff Council Secretary, February 8, 2018